



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3686626945 to WSP Canada for Engineering and Consulting Services Retainer for Solid Waste Management Services

Date: February 9, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposals, Ariba Document Number 3686626945

Description:

Engineering and Consulting Services Retainer, for professional engineering and specialized technical services, on a retainer basis, for a number of standalone assignments, of varying complexity, to be undertaken at City facilities which are operated by the Solid Waste Management Services Division for a period of three (3) years from the Effective Date of the Agreement.

Recommended Supplier:

WSP Canada

Contract Award Value:

\$762,950 net of all applicable taxes and charges
\$862,134 including HST and all applicable charges
\$776,378 net of HST recoveries

Contract is expected to start on March 16, 2023 and end on March 15, 2026.

FINANCIAL IMPACT

The total contract award identified in this report is \$862,134 including all applicable taxes and charges. The cost to the City is \$776,378 net of HST recoveries.

The engineering estimate for this project is \$799,962.50 net of all taxes and charges.

Funding is available in the 2023-2032 Tabled Capital Budget and Plan for Solid Waste Management Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/ Cost Element	Initial Term				Total (Net of HST Recoveries)
	March 16, 2023 to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025	January 1, 2026 to March 15, 2026	
CSW900-08-32	\$200,000	\$250,000	\$250,000	\$76,378	\$776,378

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: October 20, 2022

Solicitation Closed: November 30, 2022

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Bids Received

Supplier Name
EXP Services Inc.
GHD Limited
Green PI Inc.*
WSP Canada

*Proponent did not meet the minimum technical threshold.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management, 416-397-5187, Marie.Reid@toronto.ca

Michael Caruso, Acting Manager, Asset Management, Infrastructure and Resource Management, Solid Waste Management Services, 416-338-1023, Michael.Caruso@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer