



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3792138118 to KPMG LLP for Consulting Services to Undertake a Development Application Fee Review for City Manager's Office

Date: February 09, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal, Ariba Document Number 3792138118

Description:
Consulting services to undertake a development application fee review, with a contract term of 12 months. No optional years are proposed.

Recommended Supplier:
KPMG LLP

Contract Award Value:
\$710,100 net of all applicable taxes and charges
\$802,413 including HST and all applicable charges
\$722,598 net of HST recoveries

Contract is expected to start on February 22, 2023 and end on February 21, 2024.

FINANCIAL IMPACT

The total contract award identified in this report is \$802,413 including all applicable taxes and charges. The cost to the City is \$722,598 net of HST recoveries.

Funding is available in the 2023 Tabled Operating Budget for the City Manager's Office and additional funding for the balance of contract, as required, will be included in the 2024 Operating Budget Submission for the City Manager's Office. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST recoveries)

Cost Centre/Cost Element	Date of Award to Dec. 31, 2023	Jan. 1, 2024 to Feb. 21, 2024	Total
CM0002 C/E 4089	\$646,787	\$75,811	\$722,598

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications as identified in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: December 20, 2022 **Solicitation Closed:** January 26, 2023
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Table 2: Summary of Bids Received including Bid Price

Supplier Name
Ernst & Young LLP*
KPMG LLP

* Supplier did not meet the minimum score of 60 out of 80 and was not considered beyond the technical evaluation

DIVISION CONTACTS

Kelly McGarry, Manager, Community & Social Services and City Manager Office, Purchasing Client Services, Purchasing & Materials Management, Tel: 416-392-1492, Email: KellyLee.McGarry@toronto.ca

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer