



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document 3617737427 to Neptune Security Services Inc. for Security Guard Services at various City of Toronto Parks

Date: March 2, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal Ariba Document Number 3617737427

Description:

For the provision of Security Guard Services at various City of Toronto Parks for Corporate Real Estate Management, Corporate Security Section from Date of Award for a period of one (1) year, with the option to extend the agreement on the same terms and conditions for three (3) additional separate one (1) year periods.

Should the option(s) be exercised, the Executive Director of Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions

Recommended Supplier:

Neptune Security Services Inc.

Contract Award Value:

\$ 2,397,956 net of all applicable taxes and charges
\$ 2,709,690 including HST and all applicable charges
\$ 2,440,160 net of HST recoveries

Contract is expected to start on date of award and end on February 29, 2024

Option Year 1 (March 1, 2024 to February 28, 2025)
\$2,469,895 net of all applicable taxes and charges
\$2,790,981 including HST and all applicable charges
\$2,513,365 net of HST recoveries

Option Year 2 (March 1, 2025 to February 28, 2026)
 \$2,543,992 net of all applicable taxes and charges
 \$2,874,710 including HST and all applicable charges
 \$2,588,766 net of HST recoveries

Option Year 3 (March 1, 2026 to February 28, 2027)
 \$2,620,311 net of all applicable taxes and charges
 \$2,960,952 including HST and all applicable charges
 \$2,666,429 net of HST recoveries

The total potential contract award including all option years is \$11,336,333 including HST and all applicable charges and \$10,032,153 net of all applicable taxes and charges. **The total potential cost to the City including all option years is \$10,208,719 net of HST recoveries.**

The above cost calculations reflect a 3% CPI adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including all option years is \$11,336,333, including all applicable taxes and charges. The total potential cost to the City including all option years is \$10,208,719 net of HST recoveries.

Funding is available in the 2023 Approved Operating Budget for Corporate Real Estate Management. Additional funding will be included in Corporate Real Estate Management's 2024 Operating Budget Submission. Should the optional periods be approved, then additional funding will be included in Corporate Real Estate Management's 2024-2027 Operating Budget Submissions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre / Cost Element	Date of Award to December 31, 2023	January 1, 2024 to February 29, 2024	Option Period 1: March 1, 2024 to February 28, 2025	Option Period 2: March 1, 2025 to February 28, 2026	Option Period 3: March 1, 2026 to February 28, 2027	Total (net of HST Recoveries)
FA100A/4439	2,033,466	406,693	2,513,365	2,588,766	2,666,429	10,208,719
Total	2,033,466	406,693	2,513,365	2,588,766	2,666,429	10,208,719

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: August 24, 2022
2022

Solicitation Closed: September 23,

Number of Addenda Issued: One (1)

Number of Bids: Fourteen (14)

Table 2: Summary of Bids Received for Request for Proposal Ariba Document Number 3617737427

Supplier name
Blackbird Security Inc. *
Cannon Security and Patrol Services Limited **
Garda Canada Security Corporation
Group Nzinga Property Management Inc.*
Heathrow Security Ltd *
Infiniguard Security & Protection Services Inc.*
Logixx Security Inc. **
Neptune Security Services Inc.
O.B.N. Security and Investigative **
Safety First Security Services Inc. **
Synergy Protection Group Inc.
The West Egg Group Security Services Inc.
Valguard Security Inc.
World Guardian Inc. *

* Supplier was found non-compliant with mandatory requirements

** Supplier failed to satisfy the minimum technical threshold of 56.25 points

Range of Scores:

74.34 - 81.90 points

DIVISION CONTACTS

Clarman Yang, Acting Manager, Corporate Services and Finance & Treasury,
Purchasing & Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer