TORONTO

BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3261513648 to COSAR GC PM for the provision of Indoor and Outdoor Painting Services for Shelter, Support & Housing Administration

Date: March 1, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Ariba Document Number 3261513648

Description:
For the non-exclusive supply of all labour, equipment and material necessary for the Indoor and Outdoor Painting Services at various Hostel locations throughout the City of Toronto for Shelter, Support & Housing Administration, as and when required. The term of the Contract is to be for a period of one (1) year from the date of contract award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods. The option to renew is at the discretion of the City and will be subject to budget availability and Supplier's performance.

Should the option(s) be exercised, the General Manager of Shelter, Support & Housing Administration will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:
COSAR GC PM

Contract Award Value:
$173,135 net of all applicable taxes and charges
$195,643 including HST and all applicable charges
$176,182 net of HST recoveries

Contract is expected to start on the date of award and end on December 31, 2023, with the option to renew for four (4) additional one-year periods.

Option Year 1 - January 1, 2024 to December 31, 2024
$178,329 net of all applicable taxes and charges
$201,512 including HST and all applicable charges
$181,468 net of HST recoveries

Option Year 2 - January 1, 2025 to December 31, 2025
$183,679 net of all applicable taxes and charges
$207,557 including HST and all applicable charges
$186,912 net of HST recoveries

Option Year 3 - January 1, 2026 to December 31, 2026
$189,189 net of all applicable taxes and charges
$213,784 including HST and all applicable charges
$192,519 net of HST recoveries

Option Year 4 - January 1, 2027 to December 31, 2027
$194,865 net of all applicable taxes and charges
$220,197 including HST and all applicable charges
$198,295 net of HST recoveries

The above cost calculations reflect a 3% CPI adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total contract award identified in this report is $1,038,693 including all applicable taxes and charges. The cost to the City is $935,375 net of HST recoveries.

Funding has been included in the 2022 Approved Operating Budget for Shelter, Support & Housing Administration. Additional funding for the remainder of the contract period will be requested in their 2023 Operating Budget Submission.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre	Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4
F01123, F01223, F01323, F01423, F01523, F03072, F03223, F03323, F03523, F03623, F04023	From Date of Award to December 31, 2023	January 1 to December 31, 2024	January 1 to December 31, 2025	January 1 to December 31, 2026	January 1 to December 31, 2027
Net of HST Recoveries	$176,182	$181,468	$186,912	$192,519	$198,295
Total	$935,375				

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: October 27, 2022 **Solicitation Closed:** December 2 2022
Number of Addenda Issued: Three (3)
Number of Bids: Three (3)

Table 2: Summary of Bids Received including bid price.

Supplier	Bid Price (excluding H.S.T.)
COSAR GC PM	$173,135
LIVING STONE PAINTING INC.	$281, 800
BROOK RESTORATION LTD.	$1,340,990

DIVISION CONTACTS

Kelly McGarry, Manager, Community & Social Services and City Manager Office, Purchasing Client Services, Purchasing & Materials Management, Tel: 416-392-1492, Email: KellyLee.McGarry@toronto.ca
Contact Name, Title, telephone, e-mail

Nadia Simeone, Manager Finance & Business Services, Shelter, Support & Housing Administration, telephone: 416-392-1679, e-mail: Nadia.Simeone@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
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> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer