



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3782444242 to Street Graffiti Solutions Inc. for the supply, delivery, and installation of anti-graffiti, anti-stick pole sleeves on utility poles, in various locations throughout for Economic Development & Culture

Date: March 23, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3782444242

Description:

For the provision of all labour, materials and equipment necessary for the supply, delivery, and installation of anti-graffiti, anti-stick pole sleeves on utility poles, in various locations throughout various Business Improvement Areas (BIA) within the City of Toronto for Economic Development & Culture for a period of one (1) year from the date of award, with an option to renew the contract for an additional four (4) separate one (1) year periods, after a satisfactory review of the performance level over the prior term and in accordance with the City of Toronto's Purchasing Policies

Recommended Supplier:

Street Graffiti Solutions Inc.

Contract Award Value:

\$632,900 net of all applicable taxes and charges
\$715,177 including HST and all applicable charges
\$644,039 net of HST recoveries

Contract is expected to start following the date of award and end on March 31, 2024.

Option Year 1 from April 1, 2024 to March 31, 2025
\$651,887 net of all applicable taxes and charges
\$736,632 including all applicable taxes and charges
\$663,360 net of HST recoveries

Option Year 2 from April 1, 2025 to March 31, 2026
\$668,184 net of all applicable taxes and charges
\$755,048 including all applicable taxes and charges
\$679,944 net of HST recoveries

Option Year 3 from April 1, 2026 to March 31, 2027
\$684,889 net of all applicable taxes and charges
\$773,924 including all applicable taxes and charges
\$696,943 net of HST recoveries

Option Year 4 from April 1, 2027 to March 31, 2028
\$702,011 net of all applicable taxes and charges
\$793,272 including all applicable taxes and charges
\$714,366 net of HST recoveries

The total potential contract award including all optional years is \$3,339,871 net of all taxes, and \$3,774,054 including all applicable taxes and charges. **The total potential cost to the City, including all option years, is \$3,398,652 net of HST recoveries.**

The above cost calculations include a 3 percent Consumer Price Index (CPI) adjustment applied to Option Year One (1) and a 2.50 percent Consumer Price Index (CPI) adjustment applied to Option Year Two (2), Option Year Three (3) and Option Year Four (4) annually, after the initial one (1) year period and not reflected in the evaluated bid price noted in Table 2.

FINANCIAL IMPACT

The total contract award identified in this report is \$3,774,054 including all applicable taxes and charges. The total cost to the City is \$3,398,652 net of HST recoveries.

Funding is available in the 2023-2032 Approved Capital Budget and Plan for Economic Development & Culture for the initial one (1) year period. Should the City choose to exercise its option to renew for an additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2024 – 2028 annual Capital Budget Submission. Funding details are summarized in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract

BIA Equal Share Funding Budget: CED130/2792	Total (net HST recoveries)
Initial Year Period from date of award to Dec. 31, 2023	\$400,000

Initial Year from Jan. 1, 2024 to March 31, 2024	\$244,039
Option Year 1 from April 1, 2024 to March 31, 2025	\$663,360
Option Year 2 from April 1, 2025 to March 31, 2026	\$679,944
Option Year 3 from April 1, 2026 to March 31, 2027	\$696,943
Option Year 4 from April 1, 2027 to March 31, 2028	\$714,366
Total Cost From Date of Award to March 31, 2028	\$3,398,652

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: January 12, 2023
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Solicitation Closed: February 16, 2023

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Street Graffiti Solutions Inc.	\$ 632,900.00

DIVISION CONTACTS

Kelly McGarry, Manager, Community & Social Services and City Manager's Office
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Rebecca Condon, Manager, Economic Development & Culture, Business Growth
Services, BIA Office, 416 392-0626, Rebecca.Condon@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer