



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3824580171 to Lishey Metal Fabrication Ltd. for the Non-Exclusive Supply, Delivery and Warranty of New Bicycle Locking Ring Aluminum Alloy Casting and Associated Hardware for Transportation Services

Date: April 5, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3824580171, Contract Number 23TR-PE-002-SFM

Description:

Non-exclusive Supply, Delivery and Warranty of New Bicycle Ring Aluminum Alloy Casting and Associated Hardware. The term of the agreement is to be for the period of one (1) year from date of award to April 25, 2024, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Transportation Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Lishey Metal Fabrication Ltd.

Contract Award Value:

\$412,250 net of all applicable taxes and charges
\$465,843 including HST and all applicable charges
\$419,506 net of HST recoveries

The contract is expected to start from date of award and end on April 25, 2024

Option Year 1 - April 26, 2024 to April 25, 2025
 \$424,618 net of all applicable taxes and charges
 \$479,818 including HST and all applicable charges
 \$432,091 net of HST recoveries

Option Year 2 – April 26, 2025 to April 25, 2026
 \$437,357 net of all applicable taxes and charges
 \$494,213 including HST and all applicable charges
 \$445,054 net of HST recoveries

Option Year 3 - April 26, 2026 to April 25, 2027
 \$450,477 net of all applicable taxes and charges
 \$509,039 including HST and all applicable charges
 \$458,406 net of HST recoveries

Option Year 4 - April 26, 2027 to April 25, 2028
 \$463,992 net of all applicable taxes and charges
 \$524,310 including HST and all applicable charges
 \$472,158 net of HST recoveries

The total potential contract award identified in this report including optional periods is \$2,188,692 net of all applicable taxes and charges and \$2,473,222 including all applicable taxes and charges. **The total potential cost to the City including optional periods is \$2,227,212 net of HST recoveries.**

The estimated cost calculations for the option years reflect an estimated 3 percent increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$2,473,222 including all applicable taxes and charges. The total potential cost to the City is \$2,227,212 net of HST recoveries.

Funding is available in the 2023-2032 Approved Capital Budget and Plan for Transportation Services. Should the City choose to exercise the optional periods, additional funding will be included in the 2024-2028 Capital Budget Submissions for Transportation Services.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre / WSB Element Accounts	Date of Award to Dec. 31, 2023	January 1, 2024 to December 31, 2024	January 1 2025 to December 31, 2025	January 1 2026 to December 31, 2026	January 1, 2027 - December 31, 2027	January 1, 2028 - April 26, 2028	Total (Net of HST Recoveries)
CTP817-05-311 /4424	\$279,670	\$427,896	\$440,733	\$453,954	\$467,573	\$157,386	\$2,227,212

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: Feb 2, 2023
Number of Addenda Issued: Four (4)
Number of Bids: Two (2)

Solicitation Closed: Feb 17, 2023

Table 2: Summary of Bids Received including bid price.

Supplier Name	Bid Price (excluding H.S.T.)
Lishey Metal Fabrication Ltd	\$412,250.00
Classic Displays	\$413,985.00

DIVISION CONTACTS

Marie Reid, Manager, Purchasing Client Services, Infrastructure and Development Services, Purchasing and Materials Management: 416-397-5187, E-mail: Marie.Reid@toronto.ca

Dave Twaddle, Director, Permits & Enforcement, Transportation Division;
Tel: 416-392-7714 E-mail: Dave.Twaddle@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer