



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3846864939 to PJN Engineering Inc. for the non-exclusive supply of all labour, equipment and materials necessary to collect samples and carry out Material Specification Compliance Testing, Project Quality Assurance Services for Transportation Services

Date: April 20, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3846864939

Description:

Request for Quotation for the non-exclusive supply of all labour, equipment and materials necessary to collect samples and carry out Material Specification Compliance Testing, Project Quality Assurance Services in both the Etobicoke and North York Areas, and Non-Structural Bridge Inspection Services Etobicoke York Area for the City of Toronto Transportation Services Division. Initial award shall be for a period of one (1) year from the date of award with the option to renew the contract for three (3) additional one (1) year periods.

Recommended Supplier:

PJN Engineering Inc.

Contract Award Value:

\$266,775 net of all applicable taxes and charges
\$301,456 including HST and all applicable charges
\$271,470 net of HST recoveries

Contract is expected to start from the date of award and end on March 31, 2024.

Option Year 1: April 1, 2024 to March 31, 2025
\$274,778 net of all applicable taxes and charges
\$310,499 including HST and all applicable charges
\$279,614 net of HST recoveries

Option Year 2: April 1, 2025 to March 31, 2026
\$283,021 net of all applicable taxes and charges
\$319,814 including HST and all applicable charges
\$288,003 net of HST recoveries

Option Year 3: April 1, 2026 to March 31, 2027
\$291,512 net of all applicable taxes and charges
\$329,409 including HST and all applicable charges
\$296,643 net of HST recoveries

The total potential contract award identified in this report including the option period is \$1,116,086 net of all applicable taxes and charges, \$1,261,178 including all applicable taxes and charges. **The potential cost to the City including the optional period is \$1,135,730 net of HST recoveries.**

The above cost calculations for the Option Year reflect an estimated annual 3% increase as per the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,261,178 including all applicable taxes and charges. The potential cost to the City is \$1,135,730 net of HST recoveries.

The engineering estimate for this project is \$1,503,917 net of all taxes and charges.

Funding has been included in the 2023-2032 Approved Capital Budget and Plan for Transportation Services. Should the City exercise the optional periods, additional funding will be included in the 2024-2027 Capital Budget Submissions for Transportation Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST recoveries)

Date Range	Capital Account	Date of Award to Dec. 31, 2023	Jan. 1 to March 31st 2024	Total
Contract (April 1, 2023 to March 31, 2024)	CTP315-06-517 (Major Roads Rehabilitation)	\$197,497	\$65,832	\$263,329
Contract (April 1, 2023 to March 31, 2024)	CTP315-09-618 (General Pooled Contingency)	\$6,106	\$2,035	\$8,141
Initial Contract Period Award (Net of HST Recoveries)				\$271,470
Option Year 1 (April 1, 2024 to March 31, 2025) w/approximately 3%CPI				\$279,614
Option Year 2 (April 1, 2025 to March 31, 2026) w/approximately 3%CPI				\$288,003
Option Year 3 (April 1, 2026 to March 31, 2027) w/approximately 3%CPI				\$296,643
Total Potential Contract Award Including Option Years				\$1,135,730

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact section information.

SOLICITATION SUMMARY

Solicitation Issued: February 13, 2023

Solicitation Closed: March 9, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Bids Received including bid price.

Supplier Name	Bid Price (excluding H.S.T)
PNG Engineering Inc.	\$258,775.00
SNC Lavalin	\$369,170.00
Sirati & Partners Consultants Ltd.	\$394,616.00
Davroc Testing Laboratories Inc.	\$775,880.00

*Pursuant to the Request for Quotation document the contract award value includes contingency

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing and Materials Management
Telephone: 416-397-5187, E-mail: Marie.Reid@toronto.ca

Gregory Ruffa, Manager, Operations & Maintenance, Transportation Services
Telephone: 416-395-6296, E-mail: Gregory.Ruffa@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer