



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3883212056 to PNJ Engineering Inc. for Material Specification Compliance Testing, Project Quality Assurance Services for Utility Cut Repairs within the City of Toronto for Transportation Services

Date: April 20, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3883212056, Contract Number 23TR-OM-605-OSUR-MT

Description:

Material Specification Compliance Testing, Project Quality Assurance Services for Utility Cut Repairs within the City of Toronto for Transportation Services. The term of the agreement is to be for the period from date of award to December 31, 2023, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional one (1) year extension.

Should the option be exercised, then the General Manager of Transportation Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

PNJ Engineering Inc.

Contract Award Value:

\$289,880 net of all applicable taxes and charges
\$327,564 including HST and all applicable charges
\$294,982 net of HST recoveries

Contract is expected to start from the date of award to December 31, 2023.

Option Year 1: January 1, 2024 to December 31, 2024
\$297,977 net of all applicable taxes and charges
\$336,714 including HST and all applicable charges
\$303,221 net of HST recoveries

The total potential contract award identified in this report including the option period is \$587,857 net of all applicable taxes and charges, \$664,278 including all applicable taxes and charges. **The potential cost to the City including the optional period is \$598,203 net of HST recoveries.**

The above cost calculations for the Option Year reflect an estimated annual 3% increase as per the Consumer Price Index .

FINANCIAL IMPACT

The total potential contract award identified in this report including the option period is \$587,857 net of all applicable taxes and charges, \$664,278 including all applicable taxes and charges. The total potential cost to the City including the optional period is \$598,203 net of HST recoveries.

The engineering estimate for this project is \$224,621 net of all taxes and charges.

Funding is included in the 2023-2032 Approved Capital Budget and Plan for Transportation Services as follows:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	January 1, 2023 to December 31, 2023 (net of HST Recoveries)	January 1, 2024 to December 31, 2024 (net of HST Recoveries)	Total (net HST recoveries)
CTP315-06-521	Major Roads Rehabilitation	\$274,630	\$282,869	\$557,499
CTP315-09-623	General Pooled Contingency	\$20,352	\$20,352	\$40,704
	Total (net HST recoveries)	\$294,982	\$303,221	\$598,203

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: March 3, 2023
Number of Addenda Issued: One (1)
Number of Bids: Three (3)

Solicitation Closed: March 24, 2023

Table 2: Summary of Bids Received including bid price.

Supplier Name	Bid Price (excluding H.S.T)
PNJ Engineering Inc.	\$269,880*
Davroc Testing Laboratories Inc.	\$309,575
EXP Services Inc.	\$436,775

* Pursuant to the Request for Quotation document the contract award value includes Contingency.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure & Development Services
Purchasing and Materials Management. (416) 397-4809, Marie.Reid@toronto.ca

Barbara Gray, General Manager, Transportation Services. (416) 392-8431,
Barbara.Gray@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba ; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer