



BID AWARD PANEL CONTRACT AWARD

Award of Document Number 3777381524 to Grower's Choice Landscape Products Inc. for the Non-Exclusive Supply, Delivery and Installation of IPEMA Certified Wood Based Safety Surfacing Material for the City of Toronto Parks, Forestry and Recreation Division

Date: May 4, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3777381524

Description:

For the Non-Exclusive Supply, Delivery and Installation of IPEMA Certified Wood Based Safety Surfacing Material various locations for the City of Toronto on behalf of the Parks, Forestry and Recreation Division.

Recommended Supplier:

Grower's Choice Landscape Products INC.

Contract Award Value:

\$596,000 net of all applicable taxes and charges
\$673,480 including HST and all applicable charges
\$606,490 net of HST recoveries

Contract is expected to start following the date of award and end by March 31, 2024.

Option Year 1: April 1, 2024 to March 31, 2025

\$613,880 net of all applicable taxes and charges
\$693,684 including HST and all applicable charges
\$624,684 net of HST recoveries

Option Year 2: April 1, 2025 to March 31, 2026

\$632,296 net of all applicable taxes and charges

\$714,495 including HST and all applicable charges

\$643,425 net of HST recoveries

Option Year 3: April 1, 2026 to March 31, 2027

\$651,265 net of all applicable taxes and charges

\$735,930 including HST and all applicable charges

\$662,728 net of HST recoveries

The total potential contract award identified in this report, including all option years, is \$2,493,441 net of all applicable taxes and charges and \$2,817,589 including HST and all applicable taxes and charges. **The total potential cost to the City, including all option years is \$2,537,326 net of HST recoveries.**

The above cost calculations reflect an estimated 3% (percent) in Consumer Price Index (CPI) adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report, including option years, is \$2,817,589 including HST and all applicable taxes and charges and \$2,493,441 net of all applicable taxes and charges. The total potential cost to the City, including all option years is \$2,537,326 net of HST recoveries

Funding for this contract is included in the 2023 Council Approved Operating Budget and 2023 Council Approved Capital Budget and 2024-2032 Capital Plan for Parks, Forestry & Recreation. Additional funding will be included in the 2024 Operating Budget Submission for Parks, Forestry & Recreation, as summarized in Table 1.

Should the City choose to exercise its option to renew for an additional three (3) separate one (1) year periods, then appropriate additional funding as required will be requested subject to funding in the 2024 - 2026 Operating Budget Submissions for Parks, Forestry & Recreation.

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

Description	Cost Centre/ WBS Element	Initial Term		Option Year	Option Year	Option Year	Total (Net of HST Recoveries)
		Date of Award to December 31, 2023	January 1, 2024 to March 31, 2024	1: April 1, 2024 to March 31, 2025	2: April 1, 2025 to March 31, 2026	3: April 1, 2026 to March 31, 2027	
Etobicoke-York	P00898 (2601) (4420)	\$56,250	\$18,750	\$75,000	\$75,000	\$75,000	\$300,000
Toronto East-York	P12017 (2601) (4420)	\$56,250	\$18,750	\$75,000	\$75,000	\$75,000	\$300,000
North York	P00427 (2601) (4420)	\$56,250	\$18,750	\$75,000	\$75,000	\$75,000	\$300,000
Scarborough	P00833 (2601) (4420)	\$56,250	\$18,750	\$75,000	\$75,000	\$75,000	\$300,000
Play Enhancement Program	CPR119- 52-01 (2601) (4420)	\$229,868	\$76,622	\$324,684	\$343,425	\$362,728	\$1,337,327
Total (Net of HST Recoveries)		\$454,868	\$151,622	\$624,684	\$643,425	\$662,728	\$2,537,327

The Chief Financial Officer and Treasurer have reviewed this report and agree with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: January 23, 2023 **Solicitation Closed:** February 8, 2023
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Bidder Name	Bid Price (excluding H.S.T.)
Grower's Choice Landscape Products INC	\$596,000
Ponco Hadikusumo (Ponco Hadikusumo)	\$92,000,000

DIVISION CONTACTS

Kelly McGarry, Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-338-5574, Kelly.McGarry@toronto.ca

Kyle Moffit, Construction Coordinator, Parks, Forestry & Recreation Division, 416-338-5024, Kyle.Moffit@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer