



BID AWARD PANEL CONTRACT AWARD

Award of Document Number 3705892622 to Enviroturf Landscape Irrigation Inc, for the installation, repair and maintenance of irrigation systems for various locations within the City of Toronto for the Parks Forestry and Recreation Division

Date: April 11, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3705892622

Description:

For the all-inclusive supply, delivery, installation and provision of all labour, materials, equipment, vehicle, transportation, and supervisory necessary for preventative, predictive, replacement, installation and on-demand repair services for irrigation systems at various locations for the City of Toronto on behalf of the Parks, Forestry and Recreation Division from the date of award to December 31st 2023, with an option to renew the contract for four (4) additional separate one (1) year periods.

Should the options be exercised, then the General Manager of Parks, Forestry and Recreation will request the Acting Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:

Enviroturf Landscape Irrigation Inc.

Contract Award Value:

\$417,664 net of all applicable taxes and charges
\$471,960 including HST and all applicable charges
\$425,014 net of HST recoveries

Contract is expected to start following the date of award and end by December 31st 2023

Option Year 1: January 1, 2024 to December 31, 2024
\$430,193 net of all applicable taxes and charges
\$486,119 including HST and all applicable charges
\$437,765 net of HST recoveries

Option Year 2: January 1, 2025 to December 31, 2025
\$443,099 net of all applicable taxes and charges
\$500,702 including HST and all applicable charges
\$450,898 net of HST recoveries

Option Year 3: January 1, 2026 to December 31, 2026
\$456,392 net of all applicable taxes and charges
\$515,723 including HST and all applicable charges
\$464,425 net of HST recoveries

Option Year 4: January 1, 2027 to December 31, 2027
\$470,084 net of all applicable taxes and charges
\$531,195 including HST and all applicable charges
\$478,357 net of HST recoveries

The total potential contract award identified in this report, including all option years is \$2,505,699 including all applicable taxes and charges and \$2,217,432 net of all applicable taxes and charges. **The total potential cost to the City including all option years is \$2,256,459 net of HST recoveries**

The above cost calculations for the option periods reflect an estimated three (3) percent Consumer Price Index percent increase applied annually to the annual cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$2,505,699 including all applicable taxes and charges. The total potential cost to the City is \$2,256,459 net of HST recoveries.

Funding is available in the 2023 Council Approved Operating Budget and the 2023 Capital Budget and 2024-2032 Capital Plan for Parks, Forestry & Recreation as summarized in Table 1.

Should the option year periods be exercised, appropriate additional funding, as required, will be requested in the corresponding year' for Parks, Forestry & Recreation's Operating and Capital Budget Submissions.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries.)

Cost Centre / WBS Element Description	Date of Award to December 31, 2023	January 1, 2024 to December 31st 2024	January 1, 2025 to December 31st 2025	January 1, 2026 to December 31st 2026	January 1, 2027 to December 31st 2027	Total (net of HST Recoveries)
P12081	\$50,880	\$50,880				\$101,760
P12783	\$50,880	\$50,880				\$101,760
P03651	\$50,880	\$50,880				\$101,760
P00853	\$25,440	\$25,440				\$50,880
P00859	\$25,440	\$25,440				\$50,880
CPR119-52-01	\$221,494	\$234,245	\$450,898	\$464,425	\$478,357	\$1,849,419
Totals	\$425,014	\$437,765	\$450,898	\$464,425	\$478,357	\$2,256,459

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: 12/09/2022 **Solicitation Closed:** 01/12/2023

Number of Addenda Issued: 0

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Bidder Name	Bid Price (excluding H.S.T.)
Enviroturf Inc.	\$417,663.53
D. J. Rain & Co. Ltd	\$523,420.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer