



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3320337449 to OH Environmental Inc. for the Non-Exclusive Supply and Delivery of Environmental Services for Toronto Water

Date: May 18, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document. Number 3320337449

Description:

For the non-exclusive supply and delivery of Environmental Services related to Designated Substances and Hazardous Material Surveys/Assessments, indoor air quality investigations, mould investigations, and soil sampling and analysis, for a period of one (1) year from the date of award, with the option to renew the contracts for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager, Toronto Water Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

OH Environmental Inc.

Contract Award Value:

\$ 293,025 net of all applicable taxes and charges
\$ 331,118 including HST and all applicable charges
\$ 298,182 net of HST recoveries

Contract is expected to start on the date of award and end on May 31, 2024.

Option Year 1 (June 1, 2024 to May 31, 2025)
\$307,676 net of all applicable taxes and charges
\$347,674 including HST and all applicable charges
\$313,091 net of HST recoveries
Option Year 2 (June 1, 2025 to May 31, 2026)
\$323,060 net of all applicable taxes and charges
\$365,058 including HST and all applicable charges
\$328,746 net of HST recoveries

Option Year 3 (June 1, 2026 to May 31, 2027)
\$339,213 net of all applicable taxes and charges
\$383,311 including HST and all applicable charges
\$345,183 net of HST recoveries

Option Year 4 (June 1, 2027 to May 31, 2028)
\$356,174 net of all applicable taxes and charges
\$402,476 including HST and all applicable charges
\$362,442 net of HST recoveries

The total potential contract award identified in this report is \$1,619,148 net of all applicable taxes and charges, and \$1,829,637 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$1,647,645 net of HST recoveries.**

The above cost calculations reflect a five (5) percent Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$1,829,637 including all taxes and charges. The total potential cost to the City including option years is \$1,647,645 net of HST recoveries.

Funding is available in the 2023 Approved Operating Budget and additional funding for the remainder of the Initial Contract Term will be included in the 2024 Operating Budget Submission for Toronto Water. Funding is also available in the 2023 -2032 Approved Capital Budget and Plan for Toronto Water. Should the optional periods be exercised, then additional funding will be included in the 2024-2028 Operating and Capital Budget Submissions for Toronto Water. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

G/L Acct / Cost Centre	Contract Period Date of award - December 31, 2023	Contract Period January 1, 2024 to May 31, 2024	Option Year 1 June 1, 2024 to May 31, 2025	Option Year 2 June 1, 2025 to May 31, 2026	Option Year 3 June 1, 2026 to May 31, 2027	Option Year 4 June 1, 2027 to May 31, 2028	Total (net of HST Recoveries)
TW4022, TW4036, TW4060 TW4065 TW4090 TW7065 TW7035 TW2055 GL 4424, 4199,	\$124,091	\$124,091	\$263,091	\$278,746	\$295,183	\$312,443	\$1,397,645
CPW020-22 GL 4199	\$25,000	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
TOTAL	\$149,091	\$149,091	\$313,091	\$328,746	\$345,183	\$362,443	\$1,647,645

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: January 9, 2023 **Solicitation Closed:** February 28, 2023

Number of Addenda Issued: Four (4)

Number of Bids: Six (6)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
OH Environmental Inc.	\$293,025.00
Martech Group Inc.	\$295,227.50
Fisher Environmental Ltd.	\$310,225.00
Safetech Environmental Limited	\$348,564.25

Supplier Name	Bid Price (excluding H.S.T.)
Pinchin Ltd.	\$384,655.00
Ecoh Management Inc.	\$405,700.00

DIVISION CONTACTS

Marie Reid, Manager, Purchase Client Services, Infrastructure and Development Services, Purchasing and Materials Management, 416-397-5187,
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Peter Marto, Senior Manager, Ashbridges Bay Waste Water Treatment Plant, Toronto Water Division, 416-392-5165, peter.marto@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer