



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3833137750 to Civica Infrastructure Inc. for Smoke and Dye Testing for Toronto Water

Date: May 18, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3833137750

Description:

For the Smoke and Dye Testing Phase 2 for Toronto Water Division at various City Locations from the date of award to date of award, with the option in favour of the City to extend the agreement on the same terms and conditions for up to two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Toronto Water Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Civica Infrastructure Inc.

Contract Award Value:

\$580,125 net of all applicable taxes and charges
\$655,541 including HST and all applicable charges
\$590,335 net of HST recoveries

Contract is expected to start on the date of award and end on May 31, 2024.

Option Year 1 (June 1, 2024 to May 31, 2025)
\$597,529 net of all applicable taxes and charges
\$675,208 including HST and all applicable charges
\$608,045 net of HST recoveries

Option Year 2 (June 1, 2025 to May 31, 2026)
 \$615,455 net of all applicable taxes and charges
 \$695,464 including HST and all applicable charges
 \$626,287 net of HST recoveries

The total potential contract award identified in this report including option years is \$1,793,108 net of all applicable taxes and charges and \$2,026,212 including all applicable taxes and charges. **The total potential cost to the City including option years is \$1,824,667 net of HST recoveries.**

The above cost calculations reflect a three (3) percent Consumer Price Index adjustment applied to each option period after the initial term.

FINANCIAL IMPACT

The total contract award identified in this report including option years is \$2,026,212 including all applicable taxes and charges. The total potential cost to the City including option years is \$1,824,667 net of HST recoveries.

The engineering estimate for this project is \$1,690,900 net of all taxes and charges.

Funding is included in the 2023 Approved Capital Budget and the 2024-2032 Approved Capital Plan for Toronto Water. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

WBS Element & Account Name	Dates	Total (net of HST Recoveries)
CWW452-04 Sewer Asset Planning	From date of Award to Dec 31, 2023	\$ 300,000
	From Jan 1, 2024 to May 31, 2024	\$ 290,335
	Option Year 1 - From June 1, 2024 to Dec 31, 2024	\$ 209,665
	Option Year 1 - From January 1, 2025 to May 31, 2025	\$ 398,380
	Option Year 2 - June 1, 2025 to December 31, 2025	\$ 101,620
	Option Year 2 - June 1, 2025 to May 31, 2026	\$ 524,667
Total (Net of HST Recoveries)		\$1,824,667

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: February 6, 2023 **Solicitation Closed:** March 3, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Infrastructure Intelligence Service Inc.**	\$362,500
Civica Infrastructure inc.	\$530,125*

* Pursuant to the Request for Quotation document the contract award value includes Contingency

** Supplier was found non-compliant with the mandatory requirements

DIVISION CONTACTS

Marie Reid, Manager, Purchase Client Services, Infrastructure and Development Services, Purchasing and Materials Management, 416-397-5187,
Marie.Reid@toronto.ca

Garry Boychuk, Capital Works Delivery Manager, Toronto Water, 416-397-0936,
Garry.Boychuk@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer