



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3670282580 to DTAH for Landscape Architecture Consulting Services Experienced in Green Infrastructure for City Planning

Date: May 25, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal, Ariba Document Number 3670282580

Description:

Landscape Architecture Consulting Services experienced in Green Infrastructure for City Planning on behalf of various City divisions. The term of the agreement is to be for the period from date of award for 18 months.

Recommended Supplier:

DTAH

Contract Award Value:

\$934,952 net of all applicable taxes and charges
\$1,056,496 including HST and all applicable charges
\$951,407 net of HST recoveries

Contract is expected to start on date of award and end on December 1, 2024.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,056,496 including all applicable taxes and charges. The cost to the City is \$951,407 net of HST recoveries.

Funding is included in the 2023 Approved Capital Budgets and 2024-2032 Approved Capital Plans for City Planning and Toronto Water.

Funding is also in the 2023 Approved Operating Budgets for Transportation Services and Parks Forestry and Recreation. Funding details are summarized as follows:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date(s)	Total (net of HST Recoveries)
CUR028-63	Growing Green Streets_City Planning	Date of award to December 31, 2023	\$92,498
		January 1, 2024 to December 1, 2024	\$145,354
CWW447-17	Growing Green Streets_Toronto Water	Date of award to December 31, 2023	\$88,798
		January 1, 2024 to December 1, 2024	\$139,539
TS3010	Growing Green Streets_Transportation Services	Date of award to December 31, 2023	\$107,298
		January 1, 2024 to December 1, 2024	\$168,610
P00021	Growing Green Streets_Parks Forestry and Recreation	Date of award to December 31, 2023	\$81,398
		January 1, 2024 to December 1, 2024	\$127,911
Total			\$951,407

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: November 7, 2022

Solicitation Closed: February 10, 2023

Number of Addenda Issued: Five (5)

Number of Proposals: Five (5)

Table 2: Summary of Proposals Received

Supplier Name
DTAH*
GHD Limited
O2 Planning and Design Inc.

Supplier Name
Stantec Consulting Ltd.
WSP Canada Inc.

*Pursuant to the Request for Proposal document the contract award value includes contingency.

Range of Scores: 84.9 to 52.9

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing and Materials Management, 416-397-5187, Marie.Reid@toronto.ca

Emilia Floro, Director, Urban Design, City Planning, 416-392-1126, Emilia.Floro@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer