



## **BID AWARD PANEL CONTRACT AWARD**

### **Award of Ariba Document 3814081357 to Mississauga Steel Mart for the Non-Exclusive Supply and Delivery, Including Off-Loading of Manufactured Carbon Steel (Ferrous/Non-Ferrous) Products and Concrete Reinforcing Bar and Mesh for Solid Waste Management Services**

**Date:** June 8, 2023  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**

Request for Quotations, Ariba Document Number 3814081357

**Description:**

Non-exclusive Supply and Delivery, Including Off-Loading of Manufactured Carbon Steel (Ferrous/Non-Ferrous) Products and Concrete Reinforcing Bar and Mesh for a period of three (3) years with the option to renew the contract for two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Solid Waste Management Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

**Recommended Supplier:**

Mississauga Steel Mart

**Contract Award Value:**

\$998,566 net of all applicable taxes and charges  
\$1,128,380 including HST and all applicable charges  
**\$1,016,141 net of HST recoveries**

**Contract is expected to start on the date of award and end on June 30, 2026.**

Option Year 1: July 1, 2026 to June 30, 2027  
\$342,841 net of all applicable taxes and charges  
\$387,410 including HST and all applicable charges  
\$348,875 net of HST recoveries

Option Year 2: -July 1, 2027 to June 30, 2028  
\$353,126 net of all applicable taxes and charges  
\$399,033 including HST and all applicable charges  
\$359,341 net of HST recoveries

The total potential contract award, including the Optional Periods is \$1,694,534 net of all applicable taxes and charges and \$1,914,823 including HST and all applicable charges. **The total potential cost to the City, including Option Periods is \$1,724,357 net of HST recoveries.**

The cost calculations for the option periods reflect an estimated three (3) percent Consumer Price Index increase applied annually after the initial year.

## **FINANCIAL IMPACT**

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Including Option Years, the total contract award identified in this report is \$1,914,823 including all applicable taxes and charges. The total potential cost to the City is \$1,724,357 net of HST recoveries.

The engineering estimate including Option Years and Contingency for this project is \$453,501 net of all taxes and charges. Industry pressures have significantly increased price for this commodity. The engineering estimate used previous prices.

Funding is available in the 2023-2032 Approved Capital Budget and Plan and additional funds have been added to the 2024 Operating Budget for Solid Waste Management Services. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

| Cost Centers                                                                                                                                 | Initial Term July 1, 2023, to June 30, 2026 |                                       |                                       |                                   | Option Year 1                  | Option Year 2                  | TOTALS    |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------------|---------------------------------------|-----------------------------------|--------------------------------|--------------------------------|-----------|
|                                                                                                                                              | July 1, 2023, to December 31, 2023          | January 1, 2024, to December 31, 2024 | January 1, 2025, to December 31, 2025 | January 1, 2026, to June 30, 2026 | July 1, 2026, to June 30, 2027 | July 1, 2027, to June 30, 2028 |           |
| SW0011<br>SW0850<br>SW0854<br>SW0851<br>SW0855<br>SW0852<br>SW0853<br>SW0856<br>SW0860<br>SW0862<br>SW0864<br><br>GL<br>2120<br>4403<br>4424 | \$50,807                                    | \$101,614                             | \$101,614                             | \$50,807                          | \$104,663                      | \$107,802                      | \$517,307 |
| CSW900-02-09                                                                                                                                 | \$23,710                                    | \$47,420                              | \$47,420                              | \$23,710                          | \$48,842                       | \$50,308                       | \$241,410 |
| CSW930-01-01                                                                                                                                 | \$23,710                                    | \$47,420                              | \$47,420                              | \$23,710                          | \$48,842                       | \$50,308                       | \$241,410 |
| CSW930-02-01                                                                                                                                 | \$23,710                                    | \$47,420                              | \$47,420                              | \$23,710                          | \$48,842                       | \$50,308                       | \$241,410 |
| CSW930-03-01                                                                                                                                 | \$23,710                                    | \$47,420                              | \$47,420                              | \$23,710                          | \$48,842                       | \$50,308                       | \$241,410 |
| CSW930-04-01                                                                                                                                 | \$23,710                                    | \$47,420                              | \$47,420                              | \$23,710                          | \$48,842                       | \$50,308                       | \$241,410 |
| <b>Total Potential Cost to the City (Net of HST Recoveries)</b><br>\$1,724,357                                                               |                                             |                                       |                                       |                                   |                                |                                |           |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

## SOLICITATION SUMMARY

**Solicitation Issued:** February 3, 2023

**Solicitation Closed:** February 28, 2023

**Number of Addenda Issued:** None

**Number of Bids:** One (1)

Table 2: Summary of Bids Received including bid price

| Supplier Name          | Bid Price (excluding H.S.T.) |
|------------------------|------------------------------|
| Mississauga Steel Mart | \$302,595.82*                |

\* Pursuant to the Request of Quotations Document, the contract award value includes contingency..

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## DIVISION CONTACTS

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## COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Geneviève Sharkey  
Chief Procurement Officer