



BID AWARD PANEL CONTRACT AWARD

Award of Request for Supplier Qualifications Ariba Document Number 3817210853 to Read Jones Christoffersen Ltd., Arcadis Professional Services (Canada) Inc., ATA Architects Inc. and Moon Matz Ltd., for Professional Architectural and Engineering Design and Consulting Services

Date: June 29, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Supplier Qualifications, Ariba Document Number 3817210853

Description:

For the provision of Professional Architectural and Engineering Design and Consulting Services to assist the Corporate Real Estate Management Division's Project Management Office with Small Capital Projects and Emergency Capital Projects on asset improvement scopes.

The terms of the multi-use pre-qualified list will be for a period of two (2) years from the date of award, with the option to renew the contract for an additional one (1) year option period. Suppliers' submitted rates will apply and remain firm for the duration of the contract term including option period. Should the option be exercised, the Executive Director of Corporate Real Estate Management Division will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Individual work assignments under \$50,000 (excluding HST) will occur on a rotational demand basis which will require a blanket contract to be established for each successful Supplier.

For Individual work assignments valued over \$50,000 (excluding HST) and not exceeding \$500,000, Request for Quotations will be issued through to all pre-qualified

Suppliers on the list for competitive bidding followed with seeking appropriate award authority in accordance with City's Purchasing By-Law, Policy and Procedure.

The BAP report will be seeking authority to award only the rotational roster contracts with the associated award values per Supplier.

Recommended Supplier:

Read Jones Christoffersen / RJC Engineers

Contract Award Value:

\$3,320,000 net of all applicable taxes and charges

\$3,751,600 including HST and all applicable charges

\$3,378,432 net of HST recoveries

Contract is expected to start on date of award and end on June 30, 2025.

Option Year 1 - From July 1, 2025 to June 30, 2026

\$1,660,000 net of all applicable taxes and charges

\$1,875,800 including HST and all applicable charges

\$1,689,216 net of HST recoveries

Total Potential Contract Award Value including Option Period for Read Jones Christoffersen / RJC Engineers

\$4,980,000 net of all applicable taxes and charges

\$5,627,400 including HST and all applicable charges

\$5,067,648 net of HST recoveries

Recommended Supplier:

Arcadis Professional Services (Canada) Inc. / IBI Group Professional Services (Canada) Inc.

Contract Award Value:

\$3,320,000 net of all applicable taxes and charges

\$3,751,600 including HST and all applicable charges

\$3,378,432 net of HST recoveries

Contract is expected to start on date of award and end on June 30, 2025.

Option Year 1 - From July 1, 2025 to June 30, 2026

\$1,660,000 net of all applicable taxes and charges

\$1,875,800 including HST and all applicable charges

\$1,689,216 net of HST recoveries

Total Potential Contract Award Value including Option Period for Arcadis Professional Services (Canada) Inc. / IBI Group Professional Services (Canada) Inc.

\$4,980,000 net of all applicable taxes and charges

\$5,627,400 including HST and all applicable charges

\$5,067,648 net of HST recoveries

Recommended Supplier:
ATA Architects Inc.

Contract Award Value:

\$3,320,000 net of all applicable taxes and charges
\$3,751,600 including HST and all applicable charges
\$3,378,432 net of HST recoveries

Contract is expected to start on date of award and end on June 30, 2025.

Option Year 1 - From July 1, 2025 to June 30, 2026
\$1,660,000 net of all applicable taxes and charges
\$1,875,800 including HST and all applicable charges
\$1,689,216 net of HST recoveries

Total Potential Contract Award Value including Option Period for ATA Architects Inc.

\$4,980,000 net of all applicable taxes and charges
\$5,627,400 including HST and all applicable charges
\$5,067,648 net of HST recoveries

Recommended Supplier:
Moon Matz Ltd.

Contract Award Value:

\$3,320,000.00 net of all applicable taxes and charges
\$3,751,600.00 including HST and all applicable charges
\$3,378,432 net of HST recoveries

Contract is expected to start on date of award and end on June 30, 2025.

Option Year 1 - From July 1, 2025 to June 30, 2026
\$1,660,000 net of all applicable taxes and charges
\$1,875,800 including HST and all applicable charges
\$1,689,216 net of HST recoveries

Total Potential Contract Award Value including Option Period for Moon Matz Ltd.

\$4,980,000 net of all applicable taxes and charges
\$5,627,400 including HST and all applicable charges
\$5,067,648 net of HST recoveries

The combined total potential contract award for all suppliers identified in this report , including option year, is \$19,920,000 net of all applicable taxes and charges, and \$22,509,600 including HST and applicable charges. **The combined total potential cost to the City is \$20,270,592 net of HST recoveries.**

FINANCIAL IMPACT

The combined total potential contract award for all suppliers identified in this report, including option year, is \$19,920,000 net of all applicable taxes and charges, and \$22,509,600 including HST and applicable charges. The combined total potential cost to the City is \$20,270,592 net of HST recoveries.

Funding is available in the 2023-2032 Approved Capital Budget and Plan under State of Good Repair projects for Corporate Real Estate Management and will be included in the 2024-25 Operating Budget Submissions for Corporate Real Estate Management. Should the City exercise the optional year, then the required funding will be included in the 2025-2026 Capital and Operating Budget Submissions for Corporate Real Estate Management. Additional funding details are summarized in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contracts (net of HST Recoveries)

WBS Element	Date of Award to December 31, 2023	January 1, 2024 to December 31, 2024	January 1, 2025 to June 30, 2025	Option Year 1: July 1, 2025 to June 30, 2026	Total Cost
CCA249-18	\$2,035,200				\$2,035,200
CCA244-23	\$508,800				\$508,800
CCA251-16	\$508,800	\$2,035,200	\$2,360,832	\$1,017,600	\$5,922,432
CCA247-36	\$325,632	\$2,360,832	\$508,800	\$2,360,832	\$5,556,096
FA100-30		\$2,360,832	\$508,800	\$3,378,432	\$6,248,064
Total Cost	\$3,378,432	\$6,756,864	\$3,378,432	\$6,756,864	\$20,270,592

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: February 15, 2023 **Solicitation Closed:** March 17, 2023
Number of Addenda Issued: Four (4)
Number of Bids: Eight (8)

Summary of Bids Received:

2MK Architects**
Arcadis Professional Services (Canada) Inc. / IBI Group Professional Services (Canada) Inc.
ATA Architects Inc.
Melillo Architects Incorporated*
Mei Associates**
Moon Matz Ltd.
Read Jones Christoffersen / RJC Engineers
R.V. Anderson Architecture**

* Supplier that did not pass the Mandatory Submission Requirements Stage

** Suppliers that did not achieve the minimum technical score were not considered for the pricing stage.

Range of Scores: 76.28 - 78.53 points

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, clarman.yang@toronto.ca

Malake AbouHmaid, Senior Project Manager, Project Management Office, Corporate Real Estate Management, 416-397-5558, maboum@toronto.ca.

Lily Yip, Program Manager, Project Management Office, Corporate Real Estate Management, 647-850-7163, Lily.yip@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firms recommended for award are the highest scoring Suppliers based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and
- f. the Fair Wage Office confirms the recommended firms understand the Fair Wage Policy and Labour Trades requirements and have agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer