



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3864807802 to Sustainable Roots Ecological Restoration Inc. for the non-exclusive supply of labour, equipment and materials for planting site maintenance at various naturalized areas for the City of Toronto's Parks, Forestry and Recreation Division

Date: June 29, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Document Number 3864807802

Description:

For the non-exclusive supply of labour, equipment, and materials for planting site maintenance at various naturalized areas for the City of Toronto's Parks, Forestry and Recreation Division, for the period from date of award until December 31st, 2023.

Recommended Supplier:

Sustainable Roots Ecological Restoration Inc.

Contract Award Value:

\$625,641 net of all applicable taxes and charges*
\$706,975 including HST and all applicable charges
\$636,653 net of HST recoveries

Contract is expected to start on Date of Award and end on December 31st, 2023.

* The above cost calculations reflect a 5% contingency award.

FINANCIAL IMPACT

Funding is available in the 2023 Approved Operating Budget for Parks, Forestry and Recreation Division. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Parks, Forestry and Recreation Cost Centre: P13571 G/L: 4409	Net of HST Recoveries
Initial Year Period From Date of Award to December 31 st , 2023	\$636,653

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 23rd, 2023 **Solicitation Closed:** April 19th, 2023

Number of Addenda Issued: Zero (0)

Number of Bids: Three (3)

Table 2: Summary of Bids Received including bid price:

Supplier Name	Bid Price (excluding H.S.T.)
1818620 o/a Emission Tree*	\$561,220
Sustainable Roots Ecological Restoration Inc.	\$595,849
Brinkman and Associates Reforestation Limited*	\$968,846

*Bidder was found non-compliant with mandatory requirements.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer