



BID AWARD PANEL CONTRACT AWARD

Award of Document Number 3743035784 to Liftsafe Engineering and Service Group for Lifting Device Services for Toronto Water

Date: July 6, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3743035784

Description:

For the non-exclusive supply, delivery, installation, warranty of all materials, equipment, engineering and supervisor to perform inspection, examination, testing, maintenance and repairs, and issue certification for lifting devices, for a period of one (1) year from the date of award, with the option to renew the contracts for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Toronto Water Division, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Liftsafe Engineering and Service Group

Contract Award Value:

\$1,154,654 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$1,304,759 including HST and all applicable charges

\$1,174,976 net of HST recoveries

Contract is expected to start on date of award and end on July 4, 2024.

Option Year 1 - July 5, 2024 to July 4, 2025

\$1,212,387 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$1,369,997 including HST and all applicable charges

\$1,233,725 net of HST recoveries

Option Year 2 - July 5, 2025 to July 4, 2026

\$1,273,006 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$1,438,497 including HST and all applicable charges

\$1,295,411 net of HST recoveries

Option Year 3 - July 5, 2026 to July 4, 2027

\$1,336,656 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$1,510,421 including HST and all applicable charges

\$1,360,181 net of HST recoveries

Option Year 4 - July 5, 2028 to July 4, 2029

\$1,403,489 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$1,585,942 including HST and all applicable charges

\$1,428,190 net of HST recoveries

The total potential contract award, including the Optional Periods is \$6,380,192 net of all applicable taxes and charges, and \$7,209,616 including HST and all applicable taxes and charges. **The total potential cost to the City including all option periods is \$6,492,483 net of HST recoveries.**

The above cost calculations reflect an estimated annual five (5) percent Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$7,209,616 including all applicable taxes and charges. The total potential cost to the City is \$6,492,483 net of HST recoveries.

Funding is available in the 2023 Approved Operating Budget and additional funding for the remainder of the Initial Contract Term will be included in the 2024 Operating Budget Submissions for Toronto Water. Funding for 2024-2029, should the city exercise the four (4) separate one (1) year periods, will be included in the Operating Budget Submissions for 2024 - 2029 for Toronto Water. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

G/L Acct / Cost Centre	Contract Period July 5, 2023 to December 31, 2023	Contract Period January 1, 2024 to July 4, 2024	Option Year 1 July 5, 2024 to July 4, 2025	Option Year 2 July 5, 2025 to July 4, 2026	Option Year 3 July 5, 2026 to July 4, 2027	Option Year 4 July 5, 2028 to July 4, 2029	Total (net of HST Recoveries)
CCs: TW4022, TW4036, TW4085, TW4105, TW7020, TW7035, TW7050, TW7065, TW7030, TW4060, TW4065, TW4070, TW4075, TW4080, TW4095, TW4100, TW4102, TW4110 GLs: 4426, 4403 4407	\$489,573	\$685,403	\$1,233,725	\$1,295,411	\$1,360,181	\$1,428,190	\$6,492,483

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 22, 2023
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Solicitation Closed: April 25, 2023

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T. and 20 percent for miscellaneous items)
Liftsafe Engineering and Service Group	\$962,211.51

DIVISION CONTACTS

Marie Reid, Manager, Purchasing Client Services, Infrastructure and Development Services, Purchasing and Materials Management, 416-397-5187, marie.reid@toronto.ca

Amar Matharu, Manager, Finance and Business Services, Toronto Water Division, 416-392-7140, amar.matharu@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer