



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3853058671 to WSP Canada Inc. for the North York Centre Secondary Plan Review for City Planning

Date: July 6, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal, Ariba Document Number 3853058671

Description:
North York Centre Secondary Plan Review for a period of 16 months.

Recommended Supplier:
WSP Canada Inc.

Contract Award Value:
\$1,849,876 net of all applicable taxes and charges
\$2,090,360 including HST and all applicable charges
\$1,882,434 net of HST recoveries

Contract is expected to start on date of award and end on November 12, 2024.

FINANCIAL IMPACT

The total contract award identified in this report is \$2,090,360 including all applicable taxes and charges. The cost to the City is \$1,882,434 net of HST recoveries.

Funding is available in the 2023-2032 Approved Capital Budgets and Plans for City Planning, Transportation Services, Toronto Water and Parks, Forestry and Recreation Divisions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Description	Cost Centre/Cost Element	Contract Award Date	Total (net of HST Recoveries)
City Planning - Growth Studies	CUR028-63/4078	Date of Award to December 31, 2023	\$543,399
		January 1, 2024 to November 12, 2024	
City Planning - Growth Studies	CUR028-67/4078	Date of Award to December 31, 2023	\$321,286
		January 1, 2024 to November 12, 2024	
City Planning - Transportation & Transit Studies	CUR028-64/4078	Date of Award to December 31, 2023	\$12,412
		January 1, 2024 to November 12, 2024	
Transportation Services	CTP816-02-83/4078	Date of Award to December 31, 2023	\$712,891
		January 1, 2024 to November 12, 2024	
Toronto Water	CWW452-06/4078	Date of Award to December 31, 2023	\$267,446
		January 1, 2024 to November 12, 2024	
Parks, Forestry & Recreation	CPR117-50-10/4078	Date of Award to December 31, 2023	\$25,000
		January 1, 2024 to November 12, 2024	
TOTAL			1,882,434

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: February 2, 2023

Solicitation Closed: March 6, 2023

Number of Addenda Issued: Four (4)

Number of Bids: Three (3)

Table 1: Summary of Bids Received

Supplier Name
Gladki Planning Associates*
Sajecki Associates*
WSP Canada Inc.

*Supplier did not meet the minimum technical threshold.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-5187,
Marie.Reid@toronto.ca

Gregg Lintern, Chief Planner and Executive Director, City Planning, 416-392-8772,
Gregg.Lintern@toronto.ca

Barbara Gray, General Manager, Transportation Services, 416-392-8431,
Barbara.Gray@toronto.ca

Lou Di Gironimo, General Manager, Toronto Water, 416-392-8200,
Lou.DiGironimo@toronto.ca

Janie Romoff, General Manager, Parks, Forestry and Recreation, 416-392-8182,
Janie.Romoff@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Divisions have reviewed submissions and found the price to be reasonable, within available budget and concur with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer