



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4021925808 to Upper Canada Road Services Inc. for the Non- Exclusive Supply, Installation, Maintenance and Warranty of Pavement Markings and Related Materials for Transportation Services

Date: July 20, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 4021925808, Contract Number 23TR-PDM-04-CPP

Description:

For the Non-Exclusive Supply, Installation, Maintenance and Warranty of Pavement Markings, Bollards, Concrete Curbs, Planters, Plantings and Related Materials for a period of one (1) year with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Transportation Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Upper Canada Road Services Inc.

Contract Award Value:

\$3,131,905 net all applicable taxes and charges
\$3,539,052 including HST and all applicable charges
\$3,187,026 net of HST recoveries

Contract is expected to start on date of award and end on July 31, 2024.

Option Year 1: August 1, 2024 to July 31, 2025

\$3,225,862 net of all applicable taxes and charges

\$3,645,224 including HST and all applicable charges

\$3,282,637 net of HST recoveries

Option Year 2: August 1, 2025 to July 31, 2026

\$3,322,638 net of all applicable taxes and charges

\$3,754,581 including HST and all applicable charges

\$3,381,116 net of HST recoveries

The total potential contract award value, including the optional periods is \$9,680,405 net of all applicable taxes and charges and \$10,938,857 including HST and all applicable charges. The total potential cost to the City, including option periods is \$9,850,780 net of HST recoveries.

The above cost calculations for the Option Year periods reflect an estimated annual three (3) percent increase as per the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report including all options years is \$9,680,405 net of all applicable taxes and charges, and \$10,938,857 including all applicable taxes and charges. The total potential cost to the City is \$9,850,780 net of HST recoveries.

The engineering estimate for this project is \$9,120,687 (including contingency and all option years) net of all taxes and charges.

Funding is available in the 2023 Approved Capital Budget and 2024-2032 Approved Capital Plan for Transportation Services. Additional funding details following in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Description	WBS Element	Date of Award to July 31, 2024	August 1, 2024 to July 31, 2025	August 1, 2025 to July 31, 2026	Total (net of HST Recoveries)
Cycling Infrastructure	CTP817-05-329	\$2,897,296	\$2,984,215	\$3,073,742	\$8,955,253
General Pooled Contingency	CTP315-09-662	\$289,730	\$298,422	\$307,375	\$895,527
Total Potential Award Including Option Years		\$3,187,026	\$3,282,637	\$3,381,117	\$9,850,780

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the Financial Impact information.

SOLICITATION SUMMARY

Solicitation Issued: June 9, 2023
Number of Addenda Issued: Three (3)
Number of Bids: Three (3)

Solicitation Closed: June 27, 2023

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Upper Canada Road Services Inc.	\$2,847,186.00*
Aqua Tech Solutions Inc.	\$3,358,470.05
Almon Equipment Ltd.	\$6,908,471.00

* Pursuant to the Request for Quotation document, the contract award value includes contingency.

DIVISION CONTACTS

Marie Reid, Manager, Purchasing Client Services, Infrastructure and Development Services, Purchasing and Materials Management Division, 416-397-5187,
Marie.Reid@toronto.ca

Jacquelyn Hayward, Director, Project Design and Management, Infrastructure and Development Services, Transportation Services, 416-392-5348,
jacquelyn.hayward@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer