



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3712084057 to Johnson Controls Canada LP for the non-exclusive supply, delivery of HID Seos access cards, photo badge consumables

Date: August 3, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3712084057

Description:

For the non-exclusive supply, delivery of HID Seos access cards, photo badge consumables (horizontal and vertical photo badge holders and photo badge reels, CP500 Transfer Film, Ribbons and Hologram consumables), CP500 Printer, CL50 Hologram laminator & Hologram Films designs, Braille design either on badge holders or Seos access cards (possibility of design to be taken into consideration) and CCURE9000 card format programming, Biometric Readers enrollment and programming and maintenance, repairs of existing and new CP500 Printers and CL50 Hologram Laminators.

Recommended Supplier:

Johnson Controls Canada LP

Contract Award Value:

\$2,482,324 net of all applicable taxes and charges
\$2,805,026 including HST and all applicable charges
\$2,526,013 net of HST recoveries

The contract is expected to start on date of award and end on July 31, 2026.

FINANCIAL IMPACT

The total contract award is \$2,805,026 including HST and all applicable charges and \$2,482,324 net of all applicable taxes and charges. The total cost to the City is \$2,526,013 net of HST recoveries.

Funding is available in the 2023 Approved Capital Budget for Corporate Real Estate Management under the City-wide Security Program. Additional funding will be included in the 2024-2026 Capital Budget Submissions for Corporate Real Estate Management. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Year	WBS Account/ Cost Centre	GL Account	Date of Award until December 31, 2023	January 1 to December 31, 2024	January 1 to December 31, 2025	January 1 to July 31, 2026	Total (Net of HST Recoveries)
Contract Term	CCA201-35	4435	350,835				350,835
	CCA201-Future Account	4435		842,004	842,004	491,169	2,175,177
Total (Net of HST Recoveries)			350,835	842,004	842,004	491,169	2,526,013

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 9, 2023

Solicitation Closed: April 20, 2023

Number of Addenda Issued: Three (3)

Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price

Supplier name	Bid Price (excluding H.S.T)
Johnson Controls Canada LP	2,482,323.68

DIVISION CONTACTS

Clarman Yang, Acting Manager, Corporate Services and Finance & Treasury,
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416-338-1324, Andrew.Robinson@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer