TORONTO

BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4044299808 to Ontario Sewer Services Inc. for the non-exclusive provision of Sewer Repair and Catch Basin Clean Out for Corporate Real Estate Management

Date: September 7, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: ALL

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Ariba Document Number 4044299808

Description:

For the supply of maintenance and repair of property-side sewer systems, drains, water mains, and the cleanout of grease traps and catch basins and the associated collection and disposal of grease and debris as required to maintain Corporate Real Estate Management managed facilities, services, and systems operational.

The award is for an initial contract period of two (2) years from October 1, 2023 to September 30, 2025, with an option in favour of the City to extend the contract on the same terms and conditions for an additional term of up to three (3) separate one (1)-year periods.

Should the option(s) be exercised, the Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Ontario Sewer Services Inc.

Contract Award Value:
$1,743,525 net of all applicable taxes and charges
$1,970,183, including HST and all applicable charges
$1,774,211 net of HST recoveries

The contract is expected to start on October 1, 2023, and end on September 30, 2025.

Option Year 1 - From October 1, 2025 to September 30, 2026
$897,915 net of all applicable taxes and charges
$1,014,644, including HST and all applicable charges
$913,719 net of HST recoveries

Option Year 2 - From October 1, 2026 to September 30, 2027
$924,853 net of all applicable taxes and charges
$1,045,084, including HST and all applicable charges
$941,130 net of HST recoveries

Option Year 3 - From October 1, 2027 to September 30, 2028
$952,598 net of all applicable taxes and charges
$1,076,436, including HST and all applicable charges
$969,364 net of HST recoveries

The above cost calculations include a three percent Consumer Price Index cost adjustment applied to each term after the initial two (2)-year contract period.

The total potential contract award to the supplier identified in this report, including all option years, is $4,518,892 net of all applicable taxes and charges and $5,106,348 including all applicable taxes and charges. **The total potential cost to the City, including all option years, $4,598,424, net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award to the supplier identified in this report, including all option years, is $4,518,892 net of all applicable taxes and charges, and $5,106,348 including all applicable taxes and charges. The total potential cost to the City, including all option years, is $4,598,424 net of HST recoveries.

Funding is available in the 2023 Approved Operating Budget of Corporate Real Estate Management, and additional funding will be included in its 2024-2025 Operating Budget Submissions. Should the City exercise the option(s) to renew for an additional three (3) separate one (1) option year periods, then additional funding will be included in the 2026-2028 Operating Budget Submissions of Corporate Real Estate Management. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Division	2023	2024	2025	2026	2027	2028	Total
CREM	$221,776	$887,106	$893,759	$920,572	$948,189	$727,023	$4,598,424

For further details, refer to Attachment 1.

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: July 7, 2023 **Solicitation Closed:** August 9, 2023
Number of Addenda Issued: Two (2)
Number of Bids: Three (3)

Table 2: Summary of Bids Received, including bid price:

Supplier Name	Bid Price (excluding HST)
ONTARIO SEWER SERVICES INC.	$871,762.50
OJCR CONSTRUCTION LTD.	$961,144.90
614128 ONTARIO LTD, O/A TRISAN CONSTRUCTION	$1,670,800.00

* The Bid Price is based on the quantity for the first year.

DIVISION CONTACTS

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Scott Helsel, Manager, Facilities Sourcing, Corporate Real Estate Management, Telephone: 647-473-6170, Email: scott.helsel@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer

Attachments
Attachment 1: Financial Impact Summary of Recommended Contracts