



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3794517986 to Firechek Protection Services Inc. for the supply, delivery, and installation of Jordair Vertical Breathing Air Compressors for the City of Toronto Fire Services

Date: September 7, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 3794517986

Description:

For the supply, delivery, and installation of Jordair Vertical Breathing Air Compressors for the City of Toronto's Fire Services Division. The term of the Contract is to be for a period of one (1) year from the date of award, with the option to extend the agreement for up to three (3) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, then the Fire Chief and General Manager of Emergency Management, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Firechek Protection Services Inc.

Contract Award Value:

\$153,684 net of all applicable taxes and charges (including 20 percent for miscellaneous items)

\$173,663 including HST and all applicable charges

\$156,389 net of HST recoveries

The contract is expected to start on the date of award and end on September 15, 2024.

Option Year 1 (September 15, 2024 to September 14, 2025)
\$158,295 net of all applicable taxes and charges (including 20 percent for miscellaneous items)
\$178,873 including all applicable taxes and charges
\$161,081 net of HST recoveries

Option Year 2 (September 15, 2025 to September 14, 2026)
\$163,043 net of all applicable taxes and charges (including 20 percent for miscellaneous items)
\$184,239 including all applicable taxes and charges
\$165,913 net of HST recoveries

Option Year 3 (September 15, 2026 to September 14, 2027)
\$167,935 net of all applicable taxes and charges (including 20 percent for miscellaneous items)
\$189,766 including all applicable taxes and charges
\$170,890 net of HST recoveries

The total potential contract award identified in this report including optional periods is \$726,541 including all applicable taxes and charges. **The total potential cost to the City including optional periods is \$654,273 net of HST recoveries.**

The above cost calculations reflect an estimated 3 percent in Consumer Price Index adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$726,541 including all applicable taxes and charges. The total potential cost to the City is \$654,273 net of HST recoveries.

Funding of \$414,000 is available in the 2023 Approved Capital Budget and 2024-2032 Capital Plan for Toronto Fire Services, included in WBS CFR 124-04, CFR124-05 and CFR124-06. Should Option Year 2 and Option Year 3 be awarded, an additional \$240,273 will be requested in future year Capital Budget Submissions. Funding details are provided in Table 1 to follow.

Table 1: Financial Impact Summary of Recommended Contract

Year	2023-24	2024	2024-25	Funding Requirement Net of HST Recoveries (\$)		
WBS/ Cost Element 3099	CFR 124 - 04	CFR 124 - 05	CFR 124 - 05-06	Total	Available Funding	Optional Period Not Yet Funded
Initial Term - Year 1 - September 15, 2023 to December 31, 2023	59,720	76,389		136,109		
Initial Term - Year 2 - January 1, 2024 to September 14, 2024	20,280			20,280		
Total	80,000	76,389		156,389		
Optional Year 1 - September 15, 2024 to September 14, 2025			161,081	161,081		
Optional Year 2- September 15, 2025 to September 14, 2026				96,530		
Total Budget Available				414,000		
Optional Year 2- September 15, 2025 to September 14, 2026				69,383		69,383
Optional Year 3 - September 15, 2026 to September 14, 2027				170,890		170,890

Year	2023-24	2024	2024-25	Funding Requirement Net of HST Recoveries (\$)		
Grand Total				654,273	414,000	240,273

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: May 17, 2023 **Solicitation Closed:** June 13, 2023
Number of Addenda Issued: Three (3)
Number of Bids: Five (5)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T. and 20 percent for miscellaneous items)
Firechek Protection Services Inc.	\$128,070.00
M&L Supply, Fire & Safety	\$137,586.92
Vallen Canada Inc.	\$141,979.68
Advanced Gas Technologies Inc.	\$154,050.00
Levitt Safety	\$163,061.72

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer