



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4031580814 to Rush Truck Centres of Canada for the Supply and Delivery of Four (4) Latest model Cab-Over truck and chassis, 19,500 lbs (8,845 kg) Gross Vehicle Weight Rating, hot asphalt carrier for Fleet Services

Date: September 7, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 4031580814

Description:

For the supply and delivery of four (4) Cab-Over truck and chassis, 19,500 lbs (8,845 kg) Gross Vehicle Weight Rating, diesel-fueled, dual rear wheels complete with 2-Ton Hot Asphalt Carrier, with option to purchase an additional five (5) units in 2024-2025, pending budget availability.

Upon Award of this Request for Quotation, the Supplier and the City will have a Contract from the date of award to September 30, 2025 for a fixed term of two (2) years, all in accordance with the terms, conditions, and specifications contained in this Request for Quotation and any applicable City policy.

Recommended Supplier:

Rush Truck Centres of Canada

Contract Award Value (from the date of award to September 30, 2025):

\$695,396 net of all applicable taxes and charges
\$785,797 including HST and all applicable charges
\$707,634 net of HST recoveries

Optional Contract Award Value (2024-2025):

\$895,322 net of all applicable taxes and charges
\$1,011,714 including HST and all applicable charges
\$911,080 net of HST recoveries

Total Potential Contract Award Value including Optional Purchases (from date of award and end on September 30, 2025):

\$1,590,718 net of all applicable taxes and charges
\$1,797,511 including HST and all applicable charges
\$1,618,714 net of HST recoveries

Contract is expected to start on the date of award and end on September 30, 2025.

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,590,718 net of all applicable taxes and charges, \$1,797,511 including HST and applicable charges. The total potential cost to the City is \$1,618,714 net of HST recoveries.

Funding for the mandatory purchases is available for commitment in the 2023 Approved Capital Budget for Fleet Services under state of good repair projects, and funding for 2024-2025 optional purchases, if applicable and subject to available funding in respective vehicle reserves, will be requested in future Capital Budget Submissions for Fleet Services. Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Account	Description	2023 (net of HST recoveries) (4 units)	2024-2025 (net of HST recoveries) (5 units)
CFL010	Transportation Services	\$707,634.97	\$911,080
Total Price (net of HST Recoveries)		\$707,634.97	\$911,080
Grand Total Price (net of HST Recoveries)			\$1,618,714

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 21, 2023 **Solicitation Closed:** August 9, 2023
Number of Addenda Issued: Two (2)

Number of Bids: One (1)

Table 2: Summary of Bids Received including bid price:

Supplier Name	Bid Price (excluding H.S.T.)*
Rush Truck Centres of Canada	\$695,396

*Bid Price is for four (4) units

DIVISION CONTACTS

Clarman Yang, Acting Manager, Purchasing Client Services, Corporate Services and Finance & Treasury Services, Telephone: (416) 392-1302, Email: Clarman.Yang@toronto.ca

Kiran Panchal, Manager, Asset Management, Fleet Services, Telephone: 416-397-4258, Email: Kiran.Panchal@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer