



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3887611815 to GHD Contractors Limited (GHDCL) for Professional Consulting Services in Support of the City's Biosolids Beneficial Use Program for Toronto Water

Date: September 14, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal, Ariba Document Number 3887611815

Description:

For the provision of Professional Consulting Services in Support of the City's Biosolids Beneficial Use Program for the City of Toronto's Toronto Water Division from the date of award until December 31, 2023 with the option to renew the contract for four (4) additional one (1) year periods.

Should the option(s) be exercised, then the General Manager of Toronto Water Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

GHD Contractors Limited (GHDCL)

Contract Award Value:

\$252,000 net of all applicable taxes and charges
\$284,760 including HST and all applicable charges
\$256,435 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2023.

Option Period 1 – January 1, 2024 to December 31, 2024

\$725,251 net of all applicable taxes and charges
\$819,533 including HST and all applicable charges
\$738,015 net of HST recoveries

Option Period 2 – January 1, 2025 to December 31, 2025

\$761,513 net of all applicable taxes and charges
\$860,510 including HST and all applicable charges
\$774,916 net of HST recoveries

Option Period 3 – January 1, 2026 to December 31, 2026

\$799,589 net of all applicable taxes and charges
\$903,536 including HST and all applicable charges
\$813,662 net of HST recoveries

Option Period 4 – January 1, 2027 to December 31, 2027

\$839,568 net of all applicable taxes and charges
\$948,712 including HST and all applicable charges
\$854,345 net of HST recoveries

The total potential contract award, including all option years \$3,817,051 including all applicable taxes and charges and \$3,377,921 net of all applicable taxes and charges. **The total potential cost to the City, including all option years is \$3,437,373 net of HST recoveries.**

The above cost calculations reflect a 5 percent Consumer Price Index increase applied annually to the total annual cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$3,377,921 net of all applicable taxes and charges, \$3,817,051 including all applicable taxes and charges. The cost to the City is \$3,437,373 net of HST recoveries.

Funding is available in the 2023 Approved Operating Budget for Toronto Water. Should the City choose to exercise its option to renew the contract for four (4) additional separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2024-2027 Operating Budget Submissions for Toronto Water. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Toronto Water TW Budget: TW4036 – CI 4199 & 4416	Net of HST Recoveries
Initial Period from Date of Award to December 31, 2023	\$256,435
Option Year 1: January 1, 2024 to December 31, 2024	\$738,015
Option Year 1: January 1, 2025 to December 31, 2025	\$774,916
Option Year 1: January 1, 2026 to December 31, 2026	\$813,662
Option Year 1: January 1, 2027 to December 31, 2027	\$854,345
Total Net of HST Recoveries	\$3,437,373

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 21, 2023
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Solicitation Closed: July 18, 2023

Table 2: Summary of Bids Received

Supplier Name
GHD Contractors Limited (GHDCL)

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management, Telephone, 416-397-5187, Email: Marie.Reid@toronto.ca

Lou Di Gironimo, General Manager Toronto Water, Toronto Water Division, 416-392-8200, Lou.Digironimo@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer