



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4007137127 to 1105900 Ontario Ltd. o/a Fire-Alert Mobile Extinguishers for the non-exclusive supply, delivery, repairs, warranty of labour and materials needed for fire extinguisher, recharging, maintenance, and hydrostatic testing for Corporate Real Estate Management

Date: September 21, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 4007137127

Description:

For the non-exclusive supply, delivery, repairs and warranty of all labour and materials necessary for fire extinguisher, recharging, maintenance, and hydrostatic testing for various City of Toronto Divisions from September 1, 2023 to August 31, 2026, with the option to renew for one (1) additional two (2) year period.

Should the option year(s) be exercised, then the Executive Director of Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

1105900 Ontario Ltd. o/a Fire-Alert Mobile Extinguishers

Contract Award Value:

\$1,494,111 net of all applicable taxes and charges
\$1,688,345 including HST and all applicable charges
\$1,520,407 net of HST recoveries

Contract is expected to start on the date of award and end on August 31, 2026

Option Period 1 (September 1, 2026 to August 31, 2028)

\$1,025,956 net of all applicable taxes and charges

\$1,159,330 including HST and all applicable charges

\$1,044,012 net of HST recoveries

The total potential contract award including option period is \$2,847,675 including HST and all applicable charges and \$2,520,067 net of all applicable taxes and charges. **The total potential cost to the City including option period is \$2,564,419 net of HST recoveries.**

The cost calculations for the option period reflect an estimated three (3) percent Consumer Price Index increase applied after the initial term.

FINANCIAL IMPACT

The total potential contract award for all contracts including all option years is \$2,847,675 including all applicable taxes and charges. The cost to the City is \$2,564,419 net of HST recoveries.

Fund is available in the 2023 Approved Operating Budget for Corporate Real Estate Management. Additional funding will be requested in the 2024-2026 Operating Budget Submissions for Corporate Real Estate Management.

Should the City choose to exercise the option(s) to renew for one (1) additional two (2) year period, then appropriate funding, if needed, will be included in the 2026-2028 Operating Budget Submissions for Corporate Real Estate Management. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Period	Cost Centre - FA100-30 (C/Es 4431, 4424)	Total
Initial Term		
September 1, 2023 to December 31, 2023	\$168,934	
January 1, 2024 to December 31, 2024	\$506,803	
January 1, 2025 to December 31, 2025	\$506,803	
January 1, 2026 to August 31, 2026	\$337,867	
Initial Term Total		\$1,520,407
Option Period 1		
September 1, 2026 to December 31,	\$174,002	

2026		
January 1, 2027 to December 31, 2027	\$522,006	
January 1, 2028 to August 31, 2028	\$348,004	
Option Period 1 Total		\$1,044,012
Grand Total		\$2,564,419

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: May 31, 2023
Number of Addenda Issued: Two (2)
Number of Bids: Four (4)

Solicitation Closed: July 14, 2023

Table 2: Summary of Bids Received:

Supplier Name	Bid Price (Net of HST)	
	(Annually)	(Initial Term – 3 year)
1105900 Ontario Ltd. o/a Fire-Alert Mobile Extinguishers	\$498,037.00	\$1,494,111.00
Eurotech Safety Inc	\$657,352.40	\$1,973,857.20
Onyx-Fire Protection Services Inc.	\$770,380.00	\$2,311,140.00
Levitt-Safety Limited	\$773,387.10	\$2,320,161.30

DIVISION CONTACTS

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Nicholas Worr, Manager, Fire Life Safety Contracts and Program Support, Corporate Real Estate Management Division, Telephone: 416-397-5294, Email: Nicholas.Worr@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer