



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Piggyback Contract on Mohawk Medbuy Corporation Contract Number CW16094 for Nursing and Personal Support Worker Agency Services to Seniors Services and Long-Term Care Homes

Date: October 5, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract: as per the Toronto Municipal Code, Chapter 195-6.6, Procurement of same goods and services as public Body.

Solicitation Number:
Mohawk Medbuy Corporation Contract Number CW16094

Description:
Piggybacking on Mohawk Medbuy Corporation Contract Number CW16094 for the provision of Temporary Registered Nurses, Registered Practical Nurses, Personal Support workers for Seniors Services and Long-Term Care Homes. The services under this contract are being set up to ensure coverage for these roles when shifts cannot be filled by City's unionized staff. The term of the Contracts is to be for a period of one (1) year with no additional option years. Senior Services and Long Term Care reviewed the Mohawk Medbuy Corporation's Request for Proposal requirements, evaluation and scoring process and determined that they closely matched the Senior Services and Long Term Care's needs. As a participant leveraging Mohawk Medbuy Corporation contract, a membership fee of 1.22% will be applied to all spending associated with Mohawk Medbuy Corporation's contracts. An analysis was conducted and determined that the membership fee will be calculated quarterly on a fiscal year basis. The fee will be paid through Divisional Purchase order.

A second stage procurement process took place. Of the twenty-seven (27) awarded suppliers, nineteen (19) were available for consideration as having Long Term Care experience and available in this geographic region. Of the nineteen (19) Mohawk Medbuy's five (5) top scoring suppliers were invited to an invitational Request for Proposal.

Recommended Suppliers:

Saint Elizabeth Health Care.
Carecor Health service Ltd.
S.R.T. MedStaff.

Contract Award Value:**1. Saint Elizabeth Health Care.**

\$2,237,368 net of all applicable taxes and charges
\$2,528,226 including HST and all applicable charges
\$2,276,745 net of HST recoveries

2. Carecor Health service Ltd.

\$3,387,534 net of all applicable taxes and charges
\$3,827,913 including HST and all applicable charges
\$3,447,154 net of HST recoveries

3. S.R.T. MedStaff.

\$5,365,580 net of all applicable taxes and charges
\$6,063,105 including HST and all applicable charges
\$5,460,014 net of HST recoveries

Membership Fee (1.22%) *

\$134,084 net of all applicable taxes and charges
\$151,515 including HST and all applicable charges
\$144,274 net of HST recoveries

The total contract award identified in this report for all three (3) contracts is \$10,990,481 net of all applicable taxes and charges. **The total cost to the City for all three (3) contracts plus the membership fee is \$11,328,188 net of HST recoveries.**

Contracts are expected to start on date of award and end on October 15, 2024

The estimated cost calculations above for one (1) year include a 15% miscellaneous material amount in the contract and reflect annual Ontario Nurses Association rate increases where applicable.

* Note: A membership fee of 1.22% will be applied to all spending associated with Mohawk Medbuy Corporation contracts.

FINANCIAL IMPACT

The total contract award identified in this report for all three (3) contracts is \$10,990,481 net of all applicable taxes and charges. The total cost to the City for all three (3) contracts plus the membership fee is \$11,328,188 net of HST recoveries.

Funding for the 2023 contract period is available in the 2023 Approved Operating Budget of Seniors Services and Long-Term Care, as detailed in Table 1. Additional funding for the remaining initial term, January 1, 2024, to October 14, 2024, will be

included in the 2024 Operating Budget Submission of the division for Council consideration. Funding details follow in Table 1 below:

Table 1: Financial Impact Summary of Recommended Contracts

Cost Centre/ Cost Element	October 16, 2023 to December 31, 2023	January 1, 2024 to October 15, 2024	Totals
D3*144/D3Z011/D3*165 1015-1850, 4025	\$2,320,639	\$8,863,275	\$11,183,914
Membership Fee D3*144/D3Z011/D3*165 4025	\$29,937	\$114,337	\$144,274
Total including membership fee (Net of HST Recoveries)	\$2,350,576	\$8,977,612	\$11,328,188

The Interim Chief Financial Officer and Treasurer has been advised of the financial impacts associated with this contract award to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: February 24, 2022,
Number of Addenda Issued: None
Number of Bids: Twenty-seven (27)

Solicitation Closed: March 7, 2022

Table 2: Summary of Bids Received

Supplier Name
Saint Elizabeth Health Care
Carecor Health service Ltd.
S.R.T. MedStaff
Helping Hands
All-Care

Evaluations Range of Total Scores:151.67 to 264.33

DIVISION CONTACTS

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COMMENTS

The City of Toronto is piggybacking Mohawk Medbuy Corporation Contract Number CW16094, as per the Toronto Municipal Code, Chapter 195-6.6 - Procurement of same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed Mohawk Medbuy Corporation submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- d. being within the authority of the Bid Award Panel.
- e. there are no material written objections to the award.
- f. the Solicitation document was advertised on the Mohawk Medbuy Corporation's as part of the competitive solicitation process; and
- g. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer