TORONTO

BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3802177840 to Bio Nuclear Diagnostics Inc. for the Non-Exclusive Supply and Delivery of Disposable Isolation Gowns for Purchasing and Materials Management (Stores)

Date: October 26, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contracts:

Solicitation Number:
Request for Quotation, Ariba Document Number 3802177840

Description:
For the non-exclusive supply and delivery of Disposable Isolation Gowns to various Purchasing and Materials Management (Stores) locations from the date of award to October 31, 2024, with the option to renew the Contract for four (4) additional one (1) year periods at the sole discretion of the City and subject to budget approval(s).

The Request for Quotation is structured to award a contract to the lowest supplier meeting specifications and providing the lowest total bid price of the Pricing Form.

Prior to the renewal of the contract, Purchasing and Material Management Division will perform a market analysis to verify the current market conditions as compared to the proposed increase by the Supplier and that the Stores Division will monitor Supplier performance during the first term of the contract.

Should the option year(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Bio Nuclear Diagnostics Inc.

Contract Award Value:
$1,468,800 net of all applicable taxes and charges
$1,659,744 including HST and all applicable charges
$1,494,651 net of HST recoveries

Contract is expected to start on date of award and end on October 31, 2024

Option Year 1 (November 1,2024 to October 31, 2025)
$1,512,864 net of all applicable taxes and charges (including 20% for miscellaneous items)
$1,709,536 including all applicable taxes and charges
$1,539,490 net of HST recoveries

Option Year 2 (November 1,2025 to October 31, 2026)
$1,558,250 net of all applicable taxes and charges (including 20% for miscellaneous items)
$1,760,822 including all applicable taxes and charges
$1,585,675 net of HST recoveries

Option Year 3 (November 1,2026 to October 31, 2027)
$1,604,997 net of all applicable taxes and charges (including 20% for miscellaneous items)
$1,813,647 including all applicable taxes and charges
$1,633,245 net of HST recoveries

Option Year 4 (November 1,2027 to October 31, 2028)
$1,653,147 net of all applicable taxes and charges (including 20% for miscellaneous items)
$1,868,056 including all applicable taxes and charges
$1,682,243 net of HST recoveries

The total potential contract award identified in this report including all option years is $8,811,806 including all applicable taxes and charges and $7,798,059 net of all applicable taxes and charges. The total potential cost to the City including all option years is $7,935,305 net of HST recoveries.

The above cost calculations reflect a 3 percent Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential combined contract award identified in this report including option years is $7,798,059 net of all applicable taxes and charges, $8,811,806 including all applicable taxes and charges. The total potential cost to the City including option years is $7,935,305 net of HST recoveries.

The materials on this contract will be purchased for Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171) until City

Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Funding for Date of award to December 31, 2023, will be included in the appropriate Divisions' 2023 Operating Budget Submissions. Should the optional years be exercised, appropriate additional funding, will be requested in the 2023-2027 budget submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award – December 31, 2023	$249,109	
January 1, 2024 - October 31, 2024	$1,245,542	
Total: Contract Period	$1,494,651	$1,494,651
Total: 2023 Budget Year	$249,109	
November 1,2024 to December 31, 2024	$256,582	
January 1, 2025 - October 31, 2025	$1,282,909	
Total: Option Year 1	$1,539,491	$1,539,491
Total: 2024 Budget Year	$1,502,124	
November 1,2025 to December 31, 2025	$264,279	
January 1, 2026 - October 31, 2026	$1,321,396	
Total: Option Year 2	$1,585,675	$1,585,675
Total: 2025 Budget Year	$1,547,188	
November 1,2026 to December 31, 2026	$272,208	
January 1, 2027 - October 31, 2027	$1,361,038	
Total: Option Year 3	$1,633,245	$1,633,245
Total: 2026 Budget Year	$1,593,603	
November 1,2027 to December 31, 2027	$280,374	
January 1, 2028 - October 31, 2028	$1,401,869	
Total: Option Year 4	$1,682,243	$1,682,243
Total: 2027 Budget Year	$1,641,412	
Total: 2028 Budget Year	$1,401,869	
Grand Total	$7,935,305	$7,935,305

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: January 24, 2023 **Solicitation Closed:** February 21, 2023
Number of Addenda Issued: Nine (9)
Number of Bids: Twenty (20)

Table 2: Summary of Bids Received including bid price [

Supplier Name	Bid Price* (excluding HST)
1520198 Ontario Inc.**	$888,000
Red Medical Supplies Ltd.**	$928,000
DT Solutions LLC**	$1,056,000
Meve Imports Inc.**	$1,056,000
KAJ Medical Inc.**	$1,115,500
13942228 Canada Inc.**	$1,124,000
Allied Medical Instruments Inc.**	$1,204,000
Bio Nuclear Diagnostics Inc.	$1,224,000
Zen Health Supplies Pty Ltd.**	$1,264,000
2047944 Ontario Inc.**	$1,288,000
Osseo Devices Private Limited	$1,400,000
Staples Business Advantage Canada	$1,544,000
Markham Lake Ltd.	$1,552,000
Apollo Solutions	$1,611,500
A.M.G Medical Inc.	$2,067,500
Taro Medical Equipment Pte Ltd.**	$2,144,000
Ashcon Internationals Inc.**	$2,607,500
Harbour Technologies Ltd.	$3,152,000
Pro Wear Inc.	$8,360,000
Acklands Grainger Inc**	$64,136,000

*Bid Price does not contain the 20% miscellaneous items
**Supplier was found non-compliant with specification requirements

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
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> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

For
Geneviève Sharkey
Chief Procurement Officer