



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4147420668 to OnX Enterprise Solutions Ltd. for Storage Hardware Service for Technology Services Division

Date: November 23, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation, Ariba Document Number 4147420668

Description:

For Storage Hardware Service for Technology Services Division

Recommended Supplier:

OnX Enterprise Solutions Ltd.

Contract Award Value:

\$5,500,000 CAD net of all applicable taxes and charges

\$6,215,000 CAD including HST and all applicable charges

\$5,596,800 CAD net of HST recoveries

Contract is expected to start on date of award for a period of five (5) years.

FINANCIAL IMPACT

The total contract award identified in this report is \$5,500,000 net of all applicable taxes and charges, \$6,215,000 including all applicable taxes and charges. The total cost to the City is \$5,596,800 net of HST recoveries.

The funding in the amount of \$4,070,400 is available in the 2023-2032 Approved Capital Budget and Plan for Technology Services.

The annual operating funding of \$305,280 will be included in the 2024-2028 Operating Budget Submissions for Technology Services Division.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

WBS Element & Cost Centre/ GL#	2024	2025	2026	2027	2028	Total
CIT702-07-03 GL 3410	\$814,080	\$814,080	\$814,080	\$814,080	\$814,080	\$4,070,400
IT1010 GL 4472	\$305,280	\$305,280	\$305,280	\$305,280	\$305,280	\$1,526,400
Total	\$1,119,360	\$1,119,360	\$1,119,360	\$1,119,360	\$1,119,360	\$5,596,800

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: September 1, 2023

Solicitation Closed: October 2, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Two (2)

Table 1: Summary of Bids Received

Supplier Name	Bid Price (excluding H.S.T.)
OnX Enterprise Solutions Ltd	\$805,032.51 CAD
Checkmark IT Limited	\$165,104.00 CAD**

* Bid Price was for evaluation purposes only. Awarded contract value was specified in the Request for Quotation.

** Supplier found to be non-compliant with mandatory requirements.

DIVISION CONTACTS

Clarman Yang, (Acting) Manager, Purchasing Client Services, Purchasing & Materials Management Telephone: (416) 392-1302 Email: clarman.yang@toronto.ca

Shah Shanawaz, Senior Technical Support Specialist 1, Corporate Services, Technology Services
Telephone: 416-338-8766 Email: Shah.Shanawaz@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer