



BID AWARD PANEL CONTRACT AWARD

Award of Request for Proposal Doc4040813653 to Arcadis Professional Services (Canada) Inc. for the Basement Flooding Protection Program Study Area 32 - EA Update for Toronto Water

Date: December 7, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 14, 19

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal Doc4040813653, Contract Number CWD-21-02

Description:

Basement Flooding Protection Program Study Area 32 – EA Update

Recommended Supplier:

Arcadis Professional Services (Canada) Inc.

Contract Award Value:

\$1,654,156 net of all applicable taxes and charges
\$1,869,196 including HST and all applicable charges
\$1,683,269 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2026.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,654,156 net of all applicable taxes and charges and \$1,869,196 including all applicable taxes and charges. The total potential cost to the City is \$1,683,269 net of HST recoveries.

Funding is available in the 2023 Approved Capital Budget and 2024-2032 Approved Capital Plan for Toronto Water.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element and Account Name	Dates	Total (net of HST recoveries)
CWW421-14 Basement Flooding EA Studies	Date of Award to December 31, 2023	\$ 50,473
	January 1, 2024 to December 31, 2024	\$ 1,000,000
	January 1, 2025 to December 31, 2025	\$ 159,796
	January 1, 2026 to December 31, 2026	\$ 473,000
Total Net of HST Recoveries		\$ 1,683,269

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: July 6, 2023 **Solicitation Closed:** September 8, 2023
Number of Addenda Issued: Five (5)
Number of Bids: Five (5)

Table 2: Summary of Bids Received

Supplier Name
Aquafor Beech Limited
Arcadis Professional Services (Canada) Inc.*
Associated Engineering (Ont) Ltd.
Stantec Consulting Ltd.
WSP Canada Inc.

*Pursuant to the Request for Proposal document the contract award value includes contingency.

Range of Scores: 88.22 - 70.67

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-5187,
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Garry Boychuk, Manager, Capital Works Delivery, Toronto Water Division
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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer