



BID AWARD PANEL CONTRACT AWARD

Award of Doc4239628493 to Aqua Tech Solutions Inc. for Sidewalk Condition Inspection and Hazard Identification for Transportation Services

Date: December 7, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation Doc4239628493, Contract Number 24TR-OM-800-CW-SI

Description:

Sidewalk Condition Inspection and Hazard Identification within the City of Toronto, for Transportation Services for a period of one (1) year, starting from the date of award with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to three (3) separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of the Transportation Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Aqua Tech Solutions Inc.

Contract Award Value:

\$1,197,000 net of all applicable taxes and charges
\$1,352,610 including HST and all applicable charges
\$1,218,067 net of HST recoveries

The contract is expected to start on date of award and end on December 31, 2024.

Option Period 1 – January 1, 2025 to December 31, 2025

\$1,232,910 net of all applicable taxes and charges
\$1,393,188 including HST and all applicable taxes and charges
\$1,254,609 net of HST recoveries

Option Period 2 – January 1, 2026 to December 31, 2026

\$1,269,897 net of all applicable taxes and charges
\$1,434,984 including HST and all applicable taxes and charges
\$1,292,247 net of HST recoveries

Option Period 3 – January 1, 2027 to December 31, 2027

\$1,307,994 net of all applicable taxes and charges
\$1,478,033 including HST and all applicable taxes and charges
\$1,331,014 net of HST recoveries

The total potential contract award, including all option years \$5,658,816 including all applicable taxes and charges and \$5,007,802 net of all applicable taxes and charges.
The total potential cost to the City, including all option years is \$5,095,939 net of HST recoveries.

The above cost calculations reflect a three (3) percent Consumer Price Index increase applied annually to the total annual cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$5,007,802 net of all applicable taxes and charges, \$5,658,816 including all applicable taxes and charges. The cost to the City is \$5,095,939 net of HST recoveries.

The engineering estimate for this project is \$670,000 net of all taxes and charges.

Funding is available in the 2024 Approved Operating Budget for Transportation Services. Should the City choose to exercise its option to renew the contract for three (3) additional separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2024-2027 Operating Budget Submissions for Transportation Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Transportation Services TS Budget: TS6020/TS6030 GL4424	Net of HST Recoveries
Initial Period from Date of Award to December 31, 2024	\$1,218,067
Option Year 1: January 1, 2025 to December 31, 2025	\$1,254,609

Transportation Services TS Budget: TS6020/TS6030 GL4424	Net of HST Recoveries
Option Year 2: January 1, 2026 to December 31, 2026	\$1,292,247
Option Year 3: January 1, 2027 to December 31, 2027	\$1,331,015
Total Net of HST Recoveries	\$5,095,939

The Chief Financial Officer and Treasurer have reviewed this report and agree with the information included in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: October 10, 2023

Solicitation Closed: October 31, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Bids Received

Supplier Name	Bid Price (excluding H.S.T.)
Moon-Matz Ltd.*	\$446,500.00
Aqua Tech Solutions Inc.	\$1,197,000.00
MK Prestige Traffic Service Inc.*	\$1,520,000.00
Cantech Services Limited*	\$8,583,725,000.00

* Supplier was found non-compliant with mandatory requirements.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management, 416-397-5187,
Marie.Reid@toronto.ca

Vincent Sferrazza, Director, Road Operations, Operations and Maintenance Transportation Services, 416-392-9095, Vincent.Sferrazza@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer