



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 4110172426 to KPMG LLP for the Provision of Professional Services to Develop Toronto's First Circular Economy Road Map Strategy and Implementation Plan for Solid Waste Management Services

Date: December 21, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Negotiated Request for Proposal Doc4110172426

Description:
For the provision of professional consulting services to develop a ten (10) year Circular Economy Road Map Strategy and Implementation Plan to accelerate Toronto's circular economy transition by identifying new actions to enable the City's desired sustainable consumption and circular outcomes. The term of the Contract is to be for a period of two (2) years from the date of award, with an option in favour of the City to extend the Contract on the same terms and conditions for one (1) additional extension term of up to no more than a one (1) year period.

Recommended Supplier:
KPMG LLP

Contract Award Value:
\$1,187,988 net of all applicable taxes and charges (including 20% contingency)
\$1,342,426 including HST and all applicable charges.
\$1,208,897 net of HST recoveries

The contract is expected to start on date of award and end on December 31, 2025.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,187,988 net of all applicable taxes and charges and \$1,342,426 including HST and all applicable charges. The total cost to the City is \$1,208,897 net of HST recoveries.

Funding is available in the Staff Prepared 2024-2033 Capital Budget and Plan. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element and Account Name	January 1, 2024 to December 31, 2024	January 1, 2025 to December 31, 2025	Total (net of HST Recoveries)
CSW013-06 (Circular Economy and Innovation)	\$815,978	\$392,919	\$1,208,897

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: July 26, 2023 **Solicitation Closed:** September 11, 2023
Number of Addenda Issued: Four (4)
Number of Bids: Six (6)

Table 2: Summary of Bids Received

Supplier Name
ARUP CANADA INC.
DADJ
Deloitte
Dillon Consulting
GROUPE IMPACT ON
KPMG LLP*

* Supplier recommended for Award.

Range of Scores: Final evaluation scores based on Supplier's submitted Best and Final Offer (BAFO) (includes Technical and Pricing Scores): **80.1 - 92.7**

DIVISION CONTACTS

Kazi Uddin, Manager, Category Management and Strategic Sourcing, Purchasing and Materials Management Division, 437-226-1094, kazinahiyan.uddin@toronto.ca.

Meaghan Davis, Manager, Circular Economy and Innovation, Solid Waste Management Services Division, 416-392-3752, meaghan.davis@toronto.ca.

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer