



BID AWARD PANEL CONTRACT AWARD

Award of Doc4224002518 to OnX Enterprise Solutions Ltd. for Cisco Branded SmartNet Care for Cisco Network Products for Technology Services Division

Date: December 21, 2023
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation Doc4224002518

Description:

For Cisco Branded SmartNet Care for Cisco Network Products for the City's Technology Services Division

Recommended Supplier:

OnX Enterprise Solutions Ltd.

Contract Award Value:

\$8,500,000 net of all applicable taxes and charges

\$9,605,000 including HST and all applicable charges

\$8,649,600 net of HST recoveries

Contract is expected to start on date of award for a period of five (5) years from the date of Award.

FINANCIAL IMPACT

The total contract award identified in this report is \$8,500,000 CAD net of all applicable taxes and changes, \$9,605,000 CAD including all applicable taxes and charges. The total cost to the City is \$8,649,600 CAD net of HST recoveries.

Operating funding of \$890,000 is included in the 2024 Staff Prepared Budget for Technology Services. The remaining operating funding will be requested in the 2025-

Award of Doc4224002518

2028 annual Operating Budget Submissions for Technology Services as part of the annual budget review process.

Capital funding is available in the Staff Prepared 2024-2033 Capital Budget and Plan for Toronto Water.

Complete funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Year	Cost Centre/Cost Element IT1031 C/E 4472	WBS Element CPW039 (Business Systems - Tech. Infrastructure)	Total CAD (Net of HST Recoveries)
2024	\$890,000	\$800,000	\$1,690,000
2025	\$1,090,000	\$450,000	\$1,540,000
2026	\$1,120,000	\$450,000	\$1,570,000
2027	\$1,300,000	\$450,000	\$1,750,000
2028	\$1,499,600	\$600,000	\$2,099,600
Grand Total	\$5,899,600	\$2,750,000	\$8,649,600

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: October 3, 2023 **Solicitation Closed:** October 23, 2023

Number of Addenda Issued: none

Number of Bids: One (1)

Table 2: Summary of Bids Received

Supplier Name	Bid Price (excluding H.S.T.)
OnX Enterprise Solutions Ltd.	\$6,375,000.00 CAD*

* Bid Price was for evaluation purposes only.

DIVISION CONTACTS

Clarman Yang, (Acting) Manager, Purchasing Client Services, Purchasing & Materials Management, Telephone: 416-392-1302, Email: clarman.yang@toronto.ca

Sunil Rego, Senior Technical Support Specialist 1, Corporate Services, Technology Services, Telephone: 416-397-5304, Email: Sunil.Rego@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer