

2023 Budget Notes

Office of the Mayor

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Description

The Office of the Mayor provides support to the Mayor as the Head of Council and the Chief Executive Officer of the City, as prescribed in the City of Toronto Act, 2006, s. 133 and s. 134.

Why We Do It

In accordance with the City of Toronto Act, 2006 (s. 133), it is the role of the Mayor, as Head of City Council:

- To act as the Chief Executive Officer of the City;
- To preside over Council meetings so that City business can be carried out efficiently and effectively;
- To provide leadership to Council;
- To represent the City and Council at official functions; and
- To carry out duties as Head of Council under the Act and under any other legislation.

The Mayor's role also includes providing information and making recommendations to Council with respect to Council's role under section 131 clauses (d) and (e) of the City of Toronto Act, 2006. These include:

- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decision of Council;
- (e) to ensure the accountability and transparency of the operations of the City, including the activities of the senior management of the City.

In addition, as Chief Executive Officer of the City (s. 134), the Mayor shall:

- (a) uphold and promote the purposes of the City;
- (b) promote public involvement in the City's activities;
- (c) act as the representative of the City both within and outside the City, and promote the City locally, nationally, and internationally; and
- (d) participate in and foster activities that enhance the economic, social and environmental well-being of the City, and its residents.

The City of Toronto aims to deliver these outcomes equitably, efficiently and with excellent customer service to help improve the lives of Torontonians and work to earn their trust and confidence.

Budget at a Glance

2023 OPERATING BUDGET			
<u>\$Million</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Revenues	\$0.0	\$0.0	\$0.0
Gross Expenditures	\$2.9	\$3.0	\$3.0
Net Expenditures	\$2.9	\$3.0	\$3.0
Approved Positions	1.0	1.0	1.0

2023 - 2032 10-YEAR CAPITAL PLAN			
<u>\$Million</u>	<u>2023</u>	<u>2024-2032</u>	<u>Total</u>
Office of the Mayor has no capital budget.			

TABLED BUDGET

1. The 2023 Operating Budget for the Office of the Mayor of \$2.937 million gross and net:

	Gross Expenditures (\$000s)	Revenue (\$000s)	Net Expenditures (\$000s)
Total Office of the Mayor Budget	2,936.5	0.0	2,936.5

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2023 OPERATING BUDGET

2023 OPERATING BUDGET OVERVIEW

Table 1: 2023 Operating Budget by Service

(In \$000s)	2021 Actual*	2022 Budget*	2022 Projection*	2023 Base Budget	2023 New / Enhanced	2023 Budget	Change v. 2022 Projection	
By Service	\$	\$	\$	\$	\$	\$	\$	%
Revenues								
Office of the Mayor								N/A
Total Revenues								N/A
Expenditures								
Office of the Mayor	2,166.5	2,135.9	2,135.9	2,936.5		2,936.5	800.6	37.5%
Total Gross Expenditures	2,166.5	2,135.9	2,135.9	2,936.5		2,936.5	800.6	37.5%
Net Expenditures (including COVID-19)	2,166.5	2,135.9	2,135.9	2,936.5		2,936.5	800.6	37.5%
Required COVID-19 Support								N/A
Net Budget (excluding COVID-19 supports)	2,166.5	2,135.9	2,135.9	2,936.5		2,936.5	800.6	37.5%
Approved Positions**	1.0	1.0	1.0	1.0		1.0	0.0	

* 2022 budget includes adjustment to align the Mayor's Office with the current practice adopted for Councillors' offices where benefits budget and costs for staff are charged to a general benefits budget rather than the Councillor Staff salary envelope. As such, 2022 and prior year actual have been adjusted accordingly.

**YoY comparison based on approved positions

KEY COST DRIVERS – FUNDING PRIORITIES

Total 2023 Budget expenditures of \$2.937 million gross reflect an increase of \$0.801 million in spending above 2022 projected year-end actuals, predominantly arising from:

- Increase in salaries and benefits to fund additional staff resources and CPI adjustment of 6.7% for the Mayor's salary and related benefits to comply with Municipal Code Chapter 223 - Remuneration for Council Members.

EQUITY IMPACTS OF BUDGET CHANGES

No significant equity impacts: The changes in the Office of the Mayor's 2023 Operating Budget do not have any significant equity impacts.

2023 OPERATING BUDGET KEY DRIVERS

The 2023 Operating Budget for the Office of the Mayor is \$2.937 million gross and net. Table 2 below summarizes the key cost drivers for the 2023 Budget.

Table 2: 2023 Operating Budget by Revenue / Expenditure Category

Category (In \$000s)	2020 Actual*	2021 Actual*	2022 Budget*	2022 Projection*	2023 Budget	2023 Change from 2022 Projection	
	\$	\$	\$	\$	\$	\$	%
Provincial Subsidies							
Federal Subsidies							
Other Subsidies							
User Fees & Donations							
Licences & Permits Revenue							
Transfers From Capital							
Contribution From Reserves/Reserve Funds							
Sundry and Other Revenues							
Inter-Divisional Recoveries							
Total Revenues							
Salaries and Benefits	2,009.5	2,134.3	2,095.6	2,095.6	2,895.2	799.7	38.2%
Materials & Supplies	5.8	4.8	4.0	4.0	4.2	0.1	3.6%
Equipment	1.3	3.7		0.2		(0.2)	(100.0%)
Service and Rent	19.6	21.4	32.2	32.0	34.0	2.0	6.4%
Contribution To Capital							
Contribution To Reserves/Reserve Funds							
Other Expenditures							
Inter-Divisional Charges	2.0	2.4	4.1	4.1	3.1	(1.0)	(25.3%)
Total Gross Expenditures	2,038.3	2,166.5	2,135.9	2,135.9	2,936.5	800.6	37.5%
Net Expenditures	2,038.3	2,166.5	2,135.9	2,135.9	2,936.5	800.6	37.5%

* 2022 budget includes adjustment to align the Mayor's Office with the current practice adopted for Councillors' offices where benefits budget and costs for staff are charged to a general benefits budget rather than the Councillor Staff salary envelope. As such, 2022 and prior year actual have been adjusted accordingly.

Key Base Drivers:**Salaries & Benefits:**

Increase in salaries and benefits of \$0.800 million for:

- Additional staff resources required by the Office of the Mayor; and
- CPI adjustment of 6.7% for the Mayor's salary and related benefits to comply with Municipal Code Chapter 223 – Remuneration of Council Members.

2024 & 2025 OUTLOOKS

Table 3: 2024 and 2025 Outlooks

(\$000s)	2023 Budget	2024 Incremental Outlook	2025 Incremental Outlook
Revenues			
Revenue Changes	0.0	0.0	0.0
Total Revenues	0.0	0.0	0.0
Gross Expenditures			
Salaries and Benefits	2,936.5	39.9	7.6
Inflationary Impacts		0.8	0.7
Total Gross Expenditures	2,936.5	40.6	8.3
Net Expenditures	2,936.5	40.6	8.3
Approved Positions	1.0	0.0	0.0

Key drivers

The 2024 Outlook with total gross expenditures of \$2.977 million reflects an anticipated \$0.041 million or 1.4% increase in gross expenditures above the 2023 Operating Budget. The 2025 Outlook expects a further increase of \$0.008 million or 0.3% above 2024 gross expenditures.

These changes arise from the following:

- Salary and Benefits adjustments related to two additional working days in 2024 and one additional working day in 2025 compared to 2023 and the CPI adjustment of 6.7% for the Mayor's salary and related benefits.
- Economic factor adjustments for non-payroll items.

APPENDICES

Appendix 1

COVID-19 Impact and Recovery

N/A

Appendix 2

2023 Affordability Measures

N/A

Appendix 3

Summary of 2023 Service Changes

N/A

Appendix 4

Summary of 2023 New / Enhanced Service Priorities Included in Budget

N/A

Appendix 5

Summary of 2023 New / Enhanced Service Priorities Not Included in Budget

N/A

Appendix 6

2023 Capital Budget; 2024 - 2032 Capital Plan Including Carry Forward Funding

N/A

Appendix 6a

2023 Cash Flow and Future Year Commitments Including Carry Forward Funding

N/A

Appendix 6b

2024 - 2032 Capital Plan

N/A

Appendix 7

Reporting on Major Capital Projects: Status Update

N/A

Appendix 8

Capacity to Spend Review

N/A

Appendix 9

Summary of Capital Needs Constraints

N/A

Appendix 10

Inflows and Outflows to/from Reserves and Reserve Funds

N/A

Appendix 11

Glossary

Approved Position: Permanent or temporary positions that support the delivery of City services and service levels as approved by Council.

Actuals: An actual financial amount paid (or received) for the delivery of City services (these exclude any commitments to be paid in the future).

Complement: Positions that support the delivery of City services and service levels as approved by Council.

Operating Budget: An Operating Budget is the City's annual plan to provide services to the residents of Toronto; the budget includes all revenues and expenses needed to provided services; an example of an operating cost would be the cost to run the TTC subways.