

## **City of Toronto Relationship Framework for the Toronto Parking Authority**

**Date:** March 7, 2023  
**To:** Executive Committee  
**From:** City Manager  
**Wards:** All

### **SUMMARY**

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The purpose of this report is to transmit the City's Relationship Framework for the Toronto Parking Authority (TPA) to City Council for approval.

A Relationship Framework is City Council's governing instrument used for setting out the specific mandate, delegations of authority, legislative framework, policy directions and accountability for City Agencies, and their relationship to the City of Toronto.

This Relationship Framework reflects the Toronto Parking Authority's mandate in Chapter 179 of the Toronto Municipal Code, *Parking Authority*, subsequent Council decisions pertaining to the Agency, and applicable policies and legislation.

The City Manager's report with the Relationship Framework was considered and received by the Board of Directors of the Toronto Parking Authority on May 27, 2022. It is now being submitted to City Council for approval.

### **RECOMMENDATIONS**

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The City Manager recommends that:

1. City Council adopt the Relationship Framework of the City with the Toronto Parking Authority as set out in Attachment 1 to the report (March 7, 2023) from the City Manager.
2. City Council authorize the City Manager, in consultation with the City Solicitor, to make technical changes to the Relationship Framework and any other changes as may be required to give effect to City Council's decisions.

## FINANCIAL IMPACT

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There are no financial implications from the adoption of the recommendations in this report.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with financial impact information.

## DECISION HISTORY

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At its meeting on May 27, 2022, the Board of Directors of the Toronto Parking Authority considered the City Manager's report with the draft Relationship Framework provided for information and feedback and received it without suggested amendments.

<https://secure.toronto.ca/council/agenda-item.do?item=2022.PA30.6>

At its meeting on February 2, 2022, City Council adopted Item IE27.7 titled On-Street Electric Vehicle Charging Stations - Pilot Update from the General Manager, Transportation Services, and requested the General Manager, Transportation Services in consultation with Toronto Hydro and the Toronto Parking Authority to commence expansion of the City's On-Street Electric Vehicle Charging Station program.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2022.IE27.7>

At its meeting on December 15, 2021, City Council in considering the 2022 Rate Supported Budget for the Toronto Parking Authority, directed the Chief Financial Officer and Treasurer in consultation with the President of the Toronto Parking Authority to report to the Budget Committee on an updated Income Sharing Renewal Agreement no later than December 31, 2022.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.EX28.8>

At its meeting of September 29, 2021, the Board of Directors of Toronto Parking Authority received PA26.1, which included a presentation from the City Manager's Office about the development of a City of Toronto / TPA Relationship Framework, including its purpose, content and structure.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.PA26.1>

At its meeting of April 7 and 8, 2021, City Council approved the Toronto Parking Authority Procedures By-law included in Attachment 1 to the January 25, 2021 report from the Interim City Clerk.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2021.EX22.11>

At its meeting of January 30, 2019, City Council adopted EX1.2 and requested that TPA Board of Directors to develop a governance and procedural policy, which addresses among other items the governance roles and duties of Board members, the Chair and TPA President.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.EX1.2>

## COMMENTS

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Toronto Parking Authority (TPA) is North America's largest municipal operator of public parking. TPA is unique from most City Agencies in that it fully funds its operations from revenues. It also contributes significant amounts to the City's general revenues. Based on the current Net Income Sharing Agreement, TPA remits to the City 85 percent of its net annual income, and since 2002 has contributed more than \$1.3 billion to the City of Toronto to fund other municipal services and programs.

The City Manager's Office (CMO) has worked with the TPA on the development of this City of Toronto - TPA Relationship Framework along with key divisional partners. The framework will promote an effective and collaborative relationship between the City and TPA, while providing clarity about TPA's mandate, City Council's current delegations of authority, the responsibilities and obligations of TPA including key operating principles, reporting requirements, and expectations around governance, transparency and accountability.

City Council is the sole approver for Relationship Frameworks with City Agencies.

### *Engagement*

The City Manager's Office and TPA staff have consulted with and incorporated comments on the draft Relationship Framework from the City's Transportation Services Division, City Planning Division, Finance, City Legal Services, CreateTO and Corporate Real Estate Management.

Attachment 1 is a draft of the Relationship Framework, which is being provided for approval by City Council.

As TPA continues its business transformation resulting from the Centralized Real Estate Delivery Model, the City's electric vehicle charging program, Parking Strategy, and other corporate initiatives), it is expected that both the Relationship Framework and City Council's delegated authorities will require further updates and amendments to include clarification of TPA's mandate and adjustments to the Agency's delegations of authority in alignment with future City priorities. The TPA will ensure alignment through engagement and collaboration with City divisions and impacted City Agencies and Corporations on business transformation initiatives going forward.

## CONTACT

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**SIGNATURE**

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Paul Johnson  
City Manager

**ATTACHMENTS**

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**Attachment 1:** City of Toronto Relationship Framework for the Toronto Parking Authority