

**Fixing Long-Term Care Act- Committee of Management Compliance –  
Jurisdictional Scan  
December 2022 – July 2023**

Purpose

A scan of 20 Ontario jurisdictions was conducted by staff at the City of Toronto’s Seniors Service and Long-Term Care (SSLTC) Division between December 2022 and July 2023. The purpose of the Scan was to learn the status and the actions taken by other jurisdictions in Ontario to achieve compliance with the Committee of Management (the Committee) requirement in the Fixing Long-Term Care Act, 2021 (FLTCA)<sup>1</sup>. These findings were considered and inform the recommendations made by SSLTC. The recommendations also reflect the requirements of the City of Toronto Act, 2006 and its intersections with the FLTCA.

The following questions were asked during this scan:

- 1) Has a Committee of Management been established in the jurisdiction?**
- 2) What is the composition of the Committee in the jurisdiction?**
- 3) Have the screening requirements for Committee Members been met?**

The jurisdictional scan was completed through stakeholder interviews and internet-based research. See Table 1 for a summary of the results.

Summary of Findings

**1. Has a Committee of Management been established in the jurisdiction?**

All jurisdictions scanned have established a Committee of Management or an equivalent committee.

**2. What is the composition of the Committee in the jurisdiction?**

In nine jurisdictions their entire Council acts as the Committee of Management or its equivalent. The remaining jurisdictions have a Committee that includes at least three councillors, with two of those jurisdictions having all regional councillors who have undergone screening requirements act as the Committee.

**3. Have the screening requirements for Committee Members been met?**

Eighteen of the 20 jurisdictions scanned have completed, or were in the process of completing the screening requirements for Committee members. The status of the implementation of screening requirements the City of Guelph and Simcoe County could not be confirmed.

<b>Jurisdiction</b>	<b>Committee Established</b>	<b>Committee Screening Status</b>	<b>Description of Committee Structure</b>
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<sup>1</sup> Committees must be appointed by Council from among its members, with a minimum of 3 members; Committees members must submit to a Police Record Check and provide a signed declaration disclosing certain criminal charges, convictions, and professional misconduct.

<b>City of Brantford</b>	Yes	Complete	Includes the Mayor of Brant County, three Brant County councillors, and three City of Brantford councillors
<b>Bruce County</b>	Yes	Complete	All regional councillors are members of the Committee
<b>Durham Region</b>	Yes	Complete	Regional councillors who have completed the screening requirements are members of the Committee
<b>Essex County</b>	Yes	Complete	All regional councillors are members of the Committee
<b>City of Guelph</b>	Yes	Unknown	All municipal councillors are member of the Committee
<b>Grey County</b>	Yes	Complete	Includes six regional councillors and the warden
<b>Halton Region</b>	Yes	Complete	All regional councillors are members of the Committee
<b>City of Hamilton</b>	Yes	Complete	All municipal councillors are members of The Emergency Community Services Committee which acts as a Committee of Management
<b>City of London</b>	Yes	Complete	Includes five municipal councillors
<b>District Municipality of Muskoka</b>	Yes	Complete	All municipal councillors are members of The Health Services Committee, which acts as a Committee of Management
<b>Niagara Region</b>	Yes	Complete	All regional councillors are members of the Committee
<b>City of Ottawa</b>	Yes	Complete	Includes 11 municipal councillors and one ex officio member (the mayor) on the Community Services Committee which acts as a Committee of Management
<b>Peel Region</b>	Yes	In progress	All regional councillors who have completed the screening requirements are members of the Committee
<b>Peterborough County</b>	Yes	Complete	Includes two municipal councillors from the City of Peterborough and two regional councillors from Peterborough County
<b>Renfrew County</b>	Yes	Complete	Unknown
<b>Simcoe County</b>	Yes	Unknown	Includes members of Simcoe County Council and one appointed representative from each of the Cities of Barrie and Orillia on the Seniors' Services Committee which acts as a Committee of Management
<b>City of Greater Sudbury</b>	Yes	Complete	Includes a minimum of five and a maximum of seven municipal councillors on the Community Services Committee, which acts as a Committee of Management
<b>York Region</b>	Yes	Complete	All regional councillors are members of the Committee
<b>City of Windsor</b>	Yes	Complete	Includes three municipal councillors

<b>Region of Waterloo</b>	Yes	Complete	All regional councillors are members of the Committee
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