

**Toronto Francophone Affairs Advisory Committee
City Council-Approved Terms of Reference
for the 2022 - 2026 Term
(February 7 and 8, 2023 - EX2.1)**

A. Purpose

1. The City of Toronto recognizes the importance of the contributions Francophone communities have made and continue to make to Toronto. The engagement of networks such as the diasporas of French-speaking communities in Canada and abroad provide Toronto the chance to better reflect its shared heritage while finding new opportunities to build a competitive global city.
2. The mandate of the Toronto Francophone Affairs Advisory Committee (hereafter "Advisory Committee") is to provide advice to City Council on:
 - a) Trends, projects and initiatives within Toronto's Francophone communities that can contribute to the city's social, economic and cultural vitality;
 - b) Supporting the economic competitiveness and business growth of Francophone businesses and businesses supporting Francophone communities; and
 - c) Opportunities for the City of Toronto to work with Toronto's Francophone communities to promote increased engagement in City initiatives.
3. The Toronto Francophone Affairs Advisory Committee is a Council Advisory Body. It may not direct City staff or make binding decisions on behalf of Toronto City Council or the City of Toronto. Any Advisory Body recommendation that requires action by City officials or City Council must first be considered by the appropriate Council Committee and, when necessary, approved by City Council.

B. Composition and Term

1. The Advisory Committee's term will be composed of nine members consisting of one Member of City Council and eight public representatives of Toronto's diverse Francophone communities – four representatives of relevant Francophone organizations and four individuals who have exhibited leadership in Toronto's Francophone cultural, business, community development or other sectors specifically related to the Advisory Committee's Mandate.
2. Members are appointed by City Council on recommendation of the Civic Appointments Committee for members of the public and Striking Committee for the Member of City Council.

3. The Chair will be a Member of City Council, appointed by City Council and, at its first meeting or as soon as possible after, the Advisory Committee will elect a member of the public as Vice-Chair.
4. Public members are appointed for a four-year term, coinciding with the term of City Council and City Council Members are appointed for a two-year term. The Advisory Committee will meet until the completion of its mandate or the end of the current City Council term, whichever comes first.
5. The working language of the Advisory Committee is French. Appointed members must have a working knowledge of the French Language.
6. The Economic Development and Culture Division will canvass and recruit members in accordance with the Public Appointments Policy.
7. Advisory Body public members will be eligible to receive an honorarium of \$125.00 per meeting attended in recognition of the contributions they are providing to Toronto. Honoraria will be available to the maximum number of meetings approved by City Council for the Advisory Body, as specified in this Terms of Reference. Advisory Body honoraria are subject to the following:
 - a) Honoraria are not intended for public members who serve on the Toronto Francophone Affairs Advisory Committee as representatives of organizations or businesses where they are employed;
 - b) Public members who serve as the Chair or Vice-Chair of the Toronto Francophone Affairs Advisory Committee are not eligible for any additional honoraria; and
 - c) Honoraria are not paid for attendance at sub-committee meetings or events.

C. Governance

1. The Advisory Committee will provide its advice to City Council through the Economic and Community Development Committee or other appropriate Council Committee.
2. The Advisory Committee will operate in accordance with City Council's Simplified Procedures for Advisory Bodies.
3. The Advisory Committee will hold up to two meetings per year at the call of the Chair or Vice-Chair on delegation of the Chair.
4. The Economic Development and Culture Division will provide policy-related staff support to the Advisory Committee.
5. The City Clerk's Office will provide meeting management support to the Advisory Committee.