

Amendment to Blanket Contract Number 47024297 with The Uniform Group Inc., for the provision of uniform clothing to Toronto Paramedic Services

Date: May 15, 2023

To: General Government Committee

From: Acting Chief, Toronto Paramedic Services and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to seek authority to amend Blanket Contract Number 47024297 issued to The Uniform Group Inc. for the provision of additional uniform clothing (Trousers, Tunics, Breeches, Sweaters, Outerwear, Maternity Clothing, Dress Shirts and Business Shirts), from May 4, 2022 to November 30, 2023, with the option to renew for two (2) additional separate one (1) year periods remaining at the sole discretion of the City and subject to budget approval.

This amendment is required to fulfill the needs of the division's full uniform program by November 30, 2025, for improvements to the full uniform program for current staff and to cover additional staff recruitment to support the division's Council-approved staffing plan, using the existing The Uniform Group Inc. contract that was originally completed by Toronto Police Service and Toronto Fire Services. This Contract for Toronto Paramedic Services is a cooperative procurement issued contract based on Toronto Fire Services' original contract award participation with Toronto Police Service procurement award RFQ# 1387589-20.

The total value of the Blanket Contract Amendment being requested is \$2,423,799 net of all taxes and charges (\$2,466,458, net of HST recoveries) to a total amount of \$2,655,942 net of all taxes and charges (\$2,702,687 net of HST recoveries), revising the current blanket contract value from \$232,143 net of all taxes and charges (\$262,322 net of HST recoveries) to \$2,655,942 net of all taxes and charges (\$2,702,687 net of HST recoveries).

RECOMMENDATIONS

The Acting Chief, Toronto Paramedic Services and Chief Procurement Officer, recommend that:

1. The General Government Committee, in accordance with Section 71-11.1C of the City of Toronto Municipal Code Chapter 71 (Financial Control Bylaw), grant authority to amend Blanket Contract 47024297 issued to The Uniform Group Inc., to increase the contract value by \$2,423,799, net of all applicable taxes and charges (\$2,466,458, net of HST recoveries), revising the total contract value from \$232,143 to \$2,655,942, net of all taxes and charges (\$2,702,687, net of HST recoveries).

FINANCIAL IMPACT

The total value of the Blanket Contract Amendment identified in this report is \$2,423,799 net of all taxes and charges (\$2,446,458 net of HST recoveries). The initial procurement was a staff-initiated purchase for the provision of additional uniform clothing from May 4, 2022 to November 30, 2023, with the option to renew for two (2) additional separate one (1) year periods remaining at the sole discretion of the City and subject to budget approval. This amendment will allow Toronto Paramedic Services to purchase uniform items for current staff and additional staff recruitment to support the division's Council-approved staffing plan.

Funding is available in the 2023 Approved Operating Budget for Toronto Paramedic Services with 50% funding from the annual Provincial LAND grant and 50% funding from the tax base. Should the City exercise the optional periods, additional funding will be requested in the program's 2024-2025 Operating Budget Submissions for Council consideration, with 50% funding expected to continue from the Provincial government. Funding details are provided in Table 1 below:

Table 1: Financial Impact Summary of Proposed Contract Amendment (Net of HST Recoveries)

Division	Cost Centres	Cost Element	2023		2024		2025		Total	
			Gross	Net	Gross	Net	Gross	Net	Gross	Net
Toronto Paramedic Services	Various Cost Centres	2660 /2665 /2670	\$935,079	\$467,540	\$1,160,959	\$580,480	\$370,420	\$185,210	\$2,466,458	\$1,233,229

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

On February 3, 2021, the Bid Award Panel adopted item BA120.5 to obtain supply and delivery of Uniform Clothing for the Toronto Police Service and Police Cooperative Purchasing Group (PCPG) and Cooperative Purchasing Group (CPG) members, including Toronto Fire Services, on an as and when required basis from the date of Award for an initial two (2) year term, with the option to renew the Contract for three (3) additional separate one (1) year terms, ending November 30, 2025. Toronto Fire Services also

participated in this RFQ using the authority to participate in this Request for Quotation as outlined in By-Law: Toronto Municipal Code Chapter 195-6.5. Co-operative purchasing. The Toronto Fire Services award had an original target value of \$1,269,678, excluding all taxes and charges, \$1,292,025 (Net of HST Recoveries), \$1,434,737, including all applicable taxes.

[Agenda Item History - 2021.BA120.5 \(toronto.ca\)](#)

COMMENTS

By requesting an amendment to the target value, Toronto Paramedic Services is ensuring the distribution of full uniforms to include all uniformed members of Toronto Paramedic Services and to cover additional staff recruitment to support the division's Council-approved staffing plan. As a longer-term solution, Toronto Paramedic Services is evaluating cooperative purchasing opportunities to participate in a managed uniform solution with other Agencies and Municipalities, with implementation anticipated in the latter part of 2025.

This amendment request will assist Toronto Paramedic Services over the next three years, including the option years set forth in the original solicitation, which are set to expire on November 30, 2025, to meet the immediate needs of the full uniform program using the existing The Uniform Group Inc. contract originally completed by Toronto Police Service and Toronto Fire Services.

Toronto Paramedic Services' original cooperative procurement contract was created on May 4, 2022, in the amount of \$157,143. On October 20, 2022, Toronto Paramedic Services requested an increase in the target value by an additional \$75,000 from \$157,143 to \$232,143, expiring November 30, 2023. This addition was to meet interim requirements for the full uniform program and the additional recruitment of staff while a long-term plan for these increased operational requirements was being developed.

Prior to contract expiry, PMMD will meet with the Divisions involved to discuss the next steps and review cooperative opportunities for this procurement, leveraging economies of scale to ensure best value for the City.

CONTACT

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SIGNATURE

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Geneviève Sharkey
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