

Extended authority of the Bid Award Panel During Council's 2023 Summer Recess

Date: September 07, 2023

To: General Government Committee

From: Chief Procurement Officer

Wards: All Wards

SUMMARY

The purpose of this report is to inform the General Government Committee of the Contracts valued over \$20 million awarded during the 2023 summer recess under the extended authority of the Bid Award Panel in accordance with Section 8.3 of Municipal Code, Chapter 195, Purchasing.

RECOMMENDATIONS

The Chief Procurement Officer recommends that:

1. General Government Committee receive this report for information.

FINANCIAL IMPACT

There are no financial impacts associated with this report.

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications as identified in the Financial Impact section.

DECISION HISTORY

In accordance with Chapter 195 of the Toronto Municipal Code, Section 195-8.3A sets out the conditions when the Bid Award Panel is authorized to exercise the power of a

Standing Committee to make an award of a Contract that exceeds \$20,000,000 excluding all taxes. Section 195.8.3B requires that the award shall be reported by the Chief Procurement Officer to the General Government Committee for information.

COMMENTS

The last regular Council meeting was July 19-20, 2023 allowing for the Bid Award Panel to exercise delegated authority during summer recess under Section 8.3 of Municipal Code 195, Purchasing. The following section provides a summary of the extended authority of the Bid Award Panel during the 2023 summer recess.

Bid Award Panel Authority to Award Contracts over \$20 million

Municipal Code Chapter 195, Purchasing, Section 8.2 authorizes the Bid Award Panel to make an award arising from the issuance of a solicitation provided that:

- The award is to the supplier whose response meets the specifications and qualification requirements set out in the solicitation and whose response represents the best value to the City based on the evaluation criteria set out in the solicitation, including price criteria;
- The solicitation was conducted in a fair and transparent manner;
- The term of the contract does not exceed a maximum term of five years, or the projected term of capital funding for a project as approved by Council; and
- The contract is within funding approval under the provisions of Chapter 71, Financial Control up to a maximum of \$20,000,000.

In addition, Municipal Code Chapter 195, Purchasing, Section 8.3 authorizes the Bid Award Panel to exercise the power of a Standing Committee to make an award that exceeds \$20,000,000 during the period between when Council breaks for the summer recess and the first agenda closing deadline for the appropriate Standing Committee following the break.

There were no contracts over \$20,000,000 awarded by the Bid Award Panel during the 2023 summer recess.

CONTACT

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SIGNATURE

Geneviève Sharkey
Chief Procurement Officer