

Amendment to Blanket Contract Number 47022897 with Salivan Landscape Ltd. for the delivery of tree planting services for the Parks, Forestry and Recreation Division

Date: September 18, 2023

To: General Government Committee

From: Acting General Manager, Parks Forestry and Recreation and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request authority to amend Blanket Contract Number 47022897 issued to Salivan Landscape Ltd., as a result of Request for Quotation Number Document 2214138883 for the delivery of tree planting services.

This Blanket Contract Amendment is required to maintain service continuity of Tree Planting Services for the City of Toronto's Parks, Forestry and Recreation Division. This contract was structured to award three separate contracts to the three lowest bidders based on the bidders meeting specifications and providing the lowest total initial base bid price with the following allocation:

- 60% of the work to the primary vendor (Brinkman & Associates Reforestation Ltd.)
- 25% to the secondary vendor (Salivan Landscape Ltd.)
- 15% to the tertiary vendor (Lomco Limited)

In April 2022, the primary vendor was unable to continue the service for the duration of the contract. The secondary vendor has agreed to take on the additional work and will become the primary vendor.

RECOMMENDATIONS

The Acting General Manager, Parks, Forestry and Recreation and Chief Procurement Officer recommend that:

1. The General Government Committee, in accordance with section 71-11.1C of the City of Toronto Municipal Code Chapter 71 (Financial Control Bylaw), grant authority to amend Blanket Contract Number 47022897 issued to Salivan Landscape Ltd., to increase the blanket contract value by \$3,999,574 net of all applicable taxes and charges (\$4,069,967 net of Harmonized Sales Tax recoveries), revising the current blanket contract value from \$7,719,297 net of all applicable taxes and charges (\$7,855,157 net of Harmonized Sales Tax recoveries) to \$11,718,871 net of all applicable taxes and charges (\$11,925,123 net of Harmonized Sales Tax recoveries).

FINANCIAL IMPACT

On April 5, 2023, Parks, Forestry and Recreation exercised option year 3 for Salivan Landscape Ltd. (blanket contract number 47022897), increasing the value by \$1,923,718.69 from \$5,796,004.62 to \$7,719,723.31 and extending the validity date to March 31, 2024.

Parks, Forestry and Recreation is requesting an amendment to maintain service continuity of Tree Planting Services for the City of Toronto's Parks, Forestry and Recreation Division in the amount of \$3,999,574 net of all applicable taxes and charges (\$4,069,967 net of Harmonized Sales Tax recoveries) to Salivan Landscape Ltd. (blanket contract number 47022897) increasing the value from \$7,719,297.31 net of all taxes and charges (\$7,855,157 net of Harmonized Sales Tax Recoveries) to \$11,718,871.31 net of all applicable taxes and charges (\$11,925,123 net of Harmonized Sales Tax recoveries).

Funding provision for the delivery of tree planting services is available in the 2023 Council Approved Operating Budgets for Parks, Forestry and Recreation. Funding details are summarized in Table 1 below:

Table 1: Financial Impact Summary

Cost Centre & G/L Account	2023	Total (Net of HST Recoveries)
P00034 4409	\$4,069,967	\$4,069,967

The Interim Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting on April 8, 2020 the Bid Award Panel adopted item BA75.5 for the award of Request for Quotation Doc 2214138883 to Brinkman & Associates Reforestation Ltd. (blanket contract number 47022943), Salivan Landscape Ltd. (blanket contract number 47022897) and Lomco Limited (blanket contract number 47022898) for tree planting

services for the City of Toronto's Parks, Forestry and Recreation Division from date of award for the period of one year with the option to renew the contract for three additional separate one year periods.

<https://secure.toronto.ca/council/agenda-item.do?item=2020.BA75.5>

COMMENTS

This Blanket Contract Amendment is required to maintain service continuity of Tree Planting Services for the City of Toronto's Parks, Forestry and Recreation Division. This contract was structured to award three separate contracts to the three lowest bidders based on the bidders meeting specifications and providing the lowest total initial base bid price with the following allocation:

- 60% of the work to the primary vendor (Brinkman & Associates Reforestation Ltd.)
- 25% to the secondary vendor (Salivan Landscape Ltd.)
- 15% to the tertiary vendor (Lomco Limited)

In April 2022, the primary vendor, Brinkman & Associates Reforestation Ltd. was unable to continue the service for the duration of the contract. Salivan Landscape has confirmed in writing they have the capacity to take on and complete the additional work on time and within budget.

Year two services scheduled to be performed by Brinkman & Associates Reforestation Ltd. were reassigned to Salivan Landscape Ltd. and Lomco Limited to ensure planting projects were completed. A purchase order amendment was approved to cover expenses incurred by Salivan Landscape Ltd. to complete the additional work.

Year three services scheduled to be performed by Brinkman & Associates Reforestation Ltd. will be reassigned to Salivan Landscape Ltd. and Lomco Limited to ensure planting projects are completed. An additional blanket contract amendment is required due to insufficient funding remaining on the Salivan Landscape Ltd. blanket contract 47022897 to complete the necessary work in year 3.

Salivan Landscape Ltd. has agreed to take on the additional work and will become the primary vendor and Lomco Limited will become the secondary vendor. City of Toronto, Legal Services has indicated no additional contract is required.

CONTACT

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SIGNATURE

Howie Dayton
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Geneviève Sharkey
Chief Procurement Officer