



Councillor Jon Burnside  
Ward 16—Don Valley East

Toronto City Hall | 100 Queen Street West, Suite B33, Toronto ON M5H 2N2



July 31, 2023

John Elvidge  
City Clerk  
Toronto City Hall  
100 Queen Street West  
Toronto, Ontario  
M5H 2N2

**Re: Administrative inquiry on city staff use of cameras during online virtual meetings**

Dear Mr. Elvidge,

I am submitting this administrative inquiry under Municipal Code section 27-7.11 to seek information on the city's policy with regard to online virtual meetings and whether city staff are required to have their cameras on or not.

As a result of COVID, city Councillors participate in many more virtual online meetings with city staff and other stakeholders. I firmly believe the city must lead by example coming out of COVID and that city staff should clearly be present and visible during any virtual meeting. Questions for the City Manager:

- What is the city's policy on staff use of cameras during virtual online meetings? Are staff required to have their cameras on?
- If the city does not have a policy, will it develop one that includes transparency as a core principle?

I look forward to receiving your comments.

Sincerely,

Jon Burnside  
Ward 16, Don Valley East



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