

## Attachment 3

# Building Emissions Performance – Public Disclosure of Report Information Policy

### Purpose

The City of Toronto 'Building Emissions Performance – Public Disclosure of Report Information Policy' (the "Policy") provides Environment & Climate Division staff with direction on how information collected under City of Toronto Municipal Code Chapter 367, Building Emissions Performance (the "By-law") is to be disclosed publicly.

Public disclosure means the sharing of information submitted by a property owner under the By-law in a manner available to the public.

### Policy Statement

This Policy aims to promote transparency, encourage sustainability and driving continuous improvement in emissions performance across Toronto's built environment through the public disclosure of report information submitted by property owners under the By-law.

The purpose of the Policy is to provide direction to staff as to how to properly disclose information collected from property owners under the By-law.

Through the public disclosure of the report information collected from property owners under the By-law Environment & Climate Divisions attempts to achieve:

- Allow property owners and occupiers to understand how their building's performance compares to other similar buildings;
- Enable the flow of building performance information for the purposes of research and industry advancement; and
- Unlock the market's ability to drive demand and competition in improving building emissions performance.

### Public Disclosure Criteria

1. The Executive Director, Environment & Climate Division may publicly disclose the report information collected under the By-law as the following types of data sets:
  - a. **Aggregated data** – Report information from multiple buildings is combined so that no identifying information or metrics are traceable to a specific property owner (or building). Aggregated data is typically provided in the format of a report summarizing trends in building performance information and may include summary, average and/or median metrics calculated from the information collected.

- b. **Anonymized data** – Report information and/or calculated metrics from individual buildings or properties with the identifying information (e.g. street address, property tax assessment roll number) removed, as well as report information and/or calculated metrics that may be used as a proxy for identification (e.g. gross floor area, absolute consumption) removed, so that the information submitted by a property owner is not traceable to a specific property owner (or building).
    - c. **Semi-anonymized data** – Report information and/or calculated metrics from individual buildings or properties with the identifying information (e.g. street address, property tax assessment roll number) removed, as well as report information and/or calculated metrics that may be used as a proxy for identification (e.g. gross floor area, absolute consumption) removed; however, high-level location data or calculated metrics may allow inference of the identify of a specific property (or building) (e.g. the building with the highest emissions intensity in a neighbourhood with few high emissions intensity buildings may be identifiable through process of elimination or high-level location data may only cover one or several properties).
  2. The Executive Director, Environment & Climate Division will not publicly disclose the report information collected under the By-law as the following type of data set:
    - a. **Non-anonymized data** – Report information and/or calculated metrics from individual buildings or properties with identifying information such as property address intact. Information is considered non-anonymized if a property may be uniquely identified either from this information alone or in combination with other information.
  3. The Executive Director, Environment & Climate Division may publicly disclose the data sets outlined in #1 above using any method they deem appropriate, such as on the City’s OpenData portal, other City webpages, and in City reports.

## **Future Policy Amendments will Require Council Approval**

Any amendments to this Policy will require City Council approval. The Executive Director, Environment & Climate Division will periodically review the Policy and request City Council to consider updates reflecting advancements in best practices.

## **Policy Effective Date**

Version 1, January 1, 2024