



BID AWARD PANEL CONTRACT AWARD

Award of Doc3823001795 to Humberview Inc. for the Overflow Original Equipment Manufacturer General Motors Vehicle Preventative Maintenance, Repairs and Inspections to Various Medium-Duty Vehicles Class 3- 5 for Fleet Services

Date: January 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc3823001795

Description:

For the non-exclusive supply of all labour, parts, materials and equipment necessary to perform overflow Original Equipment Manufacturer General Motors vehicle Preventative Maintenance, Repairs and inspections to various Medium-Duty vehicles class 3-5 for the City of Toronto's Fleet Services Division from date of award to July 31, 2024, with the option to renew the contract for additional four (4) separate one (1)-year terms.

Prior to the renewal of the contract, Purchasing and Materials Management Division will perform a market analysis to verify the current market conditions as compared to the proposed increase by the Supplier. Fleet Services Division will monitor Supplier performance during the first term of the contract.

Should the option(s) be exercised, then the Fleet Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Humberview Inc. operating as Humberview Chevrolet Buick GMC

Contract Award Value:

\$200,279 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$226,315 including HST and all applicable charges

\$203,804 net of HST recoveries

Contract is expected to start on date of award and end on July 31, 2024.

Option Year 1 (August 1, 2024 to July 31, 2025)

\$206,288 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$233,105 including HST and all applicable charges

\$209,918 net of HST recoveries

Option Year 2 (August 1, 2025 to July 31, 2026)

\$212,476 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$240,098 including HST and all applicable charges

\$216,216 net of HST recoveries

Option Year 3 (August 1, 2026 to July 31, 2027)

\$218,850 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$247,301 including HST and all applicable charges

\$222,702 net of HST recoveries

Option Year 4 (August 1, 2027 to July 31, 2028)

\$225,416 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$254,720 including HST and all applicable charges

\$229,383 net of HST recoveries

The total potential contract award including all optional years is \$1,201,539 including HST and all applicable charges and \$1,063,309 net of all applicable taxes and charges.

The total potential contract cost to the City including all option years is \$1,082,023 net of HST recoveries.

The above cost calculations for the Option Years reflect an estimated annual 3 percent increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total potential contract award including all optional years is \$1,201,539 including HST and all applicable charges and \$1,063,309 net of all applicable taxes and charges. The total potential contract cost to the City including all optional years is \$1,082,023 net of HST recoveries.

Funding in the amount of \$291,270 net of HST recoveries for the initial year and the first optional year for the period from August 1 to December 31, 2024, has been included in the 2024 Operating Budget Submission for Fleet Services Division.

Should the City choose to exercise its option to renew for an additional three (3) separate one (1)-year periods, then appropriate funding, if needed, will be included in

the 2025-2028 annual Operating Budget Submissions for Fleet Services Division. Funding details are provided in the tables below.

Table 1: Financial Impact Summary of Recommended Contracts (Net of HST Recoveries)

Fleet Services Division Operational Budget: FL100 Cost Element: 2181 and 4404	Total
Initial Year Period Date of Award to July 31, 2024	\$203,804
Option Year 1 August 1, 2024 to December 31, 2024	\$87,466
Option Year 1 January 1, 2025 to July 31, 2025	\$122,452
Option Year 2 August 1, 2025 to December 31, 2025	\$90,090
Option Year 2 January 1, 2026 to July 31, 2026	\$126,126
Option Year 3 August 1, 2026 to December 31, 2026	\$92,793
Option Year 3 January 1, 2027 to July 31, 2027	\$129,910
Option Year 4 August 1, 2027 to December 31, 2027	\$95,576
Option Year 4 January 1, 2028 to July 31, 2028	\$133,807
Total Cost Date of Award to July 31, 2028	\$1,082,023

Table 2: Financial Impact Summary of Recommended Contracts by Budget Year (Net of HST Recoveries)

Initial Term	2024	2025	2026	2027	2028	Total
Fleet Services Division	\$203,804					\$203,804
Optional Term	2024	2025	2026	2027	2028	Total
Fleet Services Division	\$87,466	\$212,542	\$218,918	\$225,486	\$133,807	\$878,219
Total	\$291,270	\$212,542	\$218,918	\$225,486	\$133,807	\$1,082,023

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact section information.

SOLICITATION SUMMARY

Solicitation Issued: May 18, 2023

Solicitation Closed: June 19, 2023

Number of Addenda Issued: None

Number of Bids: Three (3)

Table 3: Summary of Bids Received including bid price:

Supplier Name	Bid Price (excluding H.S.T.)			
	Lot A: Toronto and East York District	Lot B: Etobicoke York District	Lot C: North York District	Lot D: Scarborough District
Leggatt Chevrolet Buick GMC LTD*	\$67,796	\$21,214	\$50,847	\$21,214
Roy Foss Chevrolet**	\$68,174	\$21,331	\$51,130	\$21,331
Humberview Inc. operating as Humberview Chevrolet Buick GMC	\$70,246	\$21,985	\$52,684	\$21,985

* Supplier was found non-compliant as their bid was deemed materially unbalanced.

** Supplier was found non-compliant with mandatory requirements.

DIVISION CONTACTS

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Gui Andrade, Manager, Fleet Contracts, Fleet Services Division, 416-394-8607, Gui.Andrade@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer