BID AWARD PANEL CONTRACT AWARD

Award Doc4021850934 to 2281610 Ontario Inc. operating as Ford Downtown/Lincoln Downtown for three (3) Latest Model Cabs and Chassis with Various Utility Bodies for Fleet Services

Date: January 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4021850934

Description:
For the supply and delivery of three (3) Latest Model Truck Cabs and Chassis and regular cab 19,000 lbs (8, 618 kg) Gross Vehicle Weight Rating, four-wheel drive, gasoline powered, dual rear wheels and various body configurations, with the option to purchase additional three (3) units in 2024, pending budget availability.

Upon Award of this Request for Quotation, the Supplier and the City will have a Contract from the date of award to December 15, 2024, for a fixed term of one (1) year, all in accordance with the terms, conditions, and specifications contained in this Request for Quotation and any applicable City policy.

Recommended Supplier:
2281610 Ontario Inc. operating as Ford Downtown/Lincoln Downtown

Contract Award Value (2024) (3 Units):
$437,805 net of all applicable taxes and charges
$494,720 including HST and all applicable charges
$445,510 net of HST recoveries

Contract Award Value (2024) (Optional 3 Units):
$231,627 net of all applicable taxes and charges
$261,739 including HST and all applicable charges
$235,704 net of HST recoveries

Total Potential Contract Award Value including Optional Purchases (2023-2024):
$669,432 net of all applicable taxes and charges
$756,458 including HST and all applicable charges
$681,214 net of HST recoveries

Contract is expected to start on the date of award and end on December 15, 2024.

FINANCIAL IMPACT

The total potential contract award identified in this report is $669,432 net of all applicable taxes and charges $756,458 including HST and applicable charges. The total potential cost to the City is $681,214 net of HST recoveries.

For the mandatory purchase of one (1) unit, funding in the amount of $148,503 net of HST recoveries is available in the 2023-2032 approved Capital Budget and Plan of Fleet Services Division for CFL005. Funding for the additional two (2) units in the amount of $297,007 net of HST recoveries has been included in the 2024-2033 Capital Budget and Plan submission of Fleet Services Division as part of the annual budget process.

Should the City choose to purchase the optional units from the date of award to December 15, 2024, then appropriate additional funding, if needed, has been included in the 2024-2033 Capital Budget and Plan submission of Fleet Services Division. Funding details are listed in the table below.

Table 1: Financial Impact Summary of Recommended Award (Net of HST Recoveries)

Account	Description	From Date of Award to December 15, 2024 (1 unit using 2023 budget)	From Date of Award to December 15, 2024 (2 units using 2024 budget)	From Date of Award to December 15, 2024 (Optional 3 units)	Total Award Value from Date of Award to December 15, 2024
CFL005	Parks, Forestry and Recreation	$148,503	$297,007	$235,704	$681,214

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: August 15, 2023 **Solicitation Closed:** September 21, 2023
Number of Addenda Issued: Two (2)
Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)*
2281610 Ontario Inc. operating as Ford Downtown/Lincoln Downtown	$437,805
East Court Metro Ford Lincoln Sales Ltd.	$475,956

*Bid Price is for three (3) gasoline powered units without optional pricing.

DIVISION CONTACTS

Clarman Yang, Acting Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Kiran Panchal, Manager, Asset Management, Fleet Services, 416-397-4258, Kiran.Panchal@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer