



BID AWARD PANEL CONTRACT AWARD

Award of Doc4098286599 to Douglas Powertech Enterprises Inc. operating as Powertech for One (1) Latest Model Trailer Mounted Gas Engine Drum Type Brush Chipper with 12.5 Inches (31.8 Centimetres) Chipping Capacity for Fleet Services Division

Date: January 25, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4098286599

Description:
For the supply and delivery of one (1) latest model trailer mounted gas engine drum type brush chipper with 12.5 inches (31.8 centimetres) chipping capacity, with option to purchase additional three (3) units in 2024, four (4) units in 2025, four (4) units in 2026, five (5) units in 2027, and three (3) units in 2028, pending budget availability.

Upon Award of this Request for Quotation, the Supplier and the City will have a Contract from the date of award to December 31, 2028, for a fixed term of five (5) years, all in accordance with the terms, conditions, and specifications contained in this Request for Quotation and any applicable City policy.

Recommended Supplier:
Douglas Powertech Enterprises Inc. operating as Powertech

Contract Award Value: (2024)
\$76,266 net of all applicable taxes and charges
\$86,181 including HST and all applicable charges
\$77,608 net of HST recoveries

Optional Contract Award Value (2024-2028):
\$1,587,086 net of all applicable taxes and charges
\$1,793,407 including HST and all applicable charges

\$1,615,019 net of HST recoveries

Total Potential Contract Award Value including Optional Purchases (2024-2028):

\$1,663,352 net of all applicable taxes and charges

\$1,879,588 including HST and all applicable charges

\$1,692,627 net of HST recoveries

Contract is expected to start on the date of award and end on December 31, 2028.

The above cost calculations reflect a 3 percent Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,663,352 net of all applicable taxes and charges, \$1,879,588 including HST and applicable charges. The total potential cost to the City is \$1,692,627 net of HST recoveries.

Funding of \$77,608 for the mandatory purchase of one (1) unit and \$239,810 for the optional purchase of three (3) units in 2024, has been included in the 2024-2033 Capital Budget and Plan Submission of Fleet Services for CFL005.

Should the City choose to purchase the optional units, then appropriate additional funding, if needed, will be included in the 2025-2028 Capital Budget and Plan submissions of Fleet Services Division. Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Account	Description	2024 (1 Unit)	2024 (Optional 3 Units)	2025 (Optional 4 Units)	2026 (Optional 4 Units)	2027 (Optional 5 Units)	2028 (Optional 3 Units)
CFL005	Parks, Forestry and Recreation	\$77,608	\$239,810	\$329,339	\$339,219	\$436,744	\$269,908
Grand Total							\$1,692,627

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: August 22, 2023

Solicitation Closed: October 19, 2023

Number of Addenda Issued: Three (3)

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Douglas Powertech Enterprises Inc. operating as Powertech	\$76,266*
Brandt Tractor Ltd.	\$103,000

* Fuel Type: Gasoline

DIVISION CONTACTS

Clarman Yang, Acting Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Kiran Panchal, Manager, Asset Management, Fleet Services, 416-397-4258, Kiran.Panchal@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer