



BID AWARD PANEL CONTRACT AWARD

Award of Doc4038115970 to West 8 Urban Design & Landscape Architecture B.V. for the Design and Construction Contract Administration of a New Park at 229 Richmond Street West for Parks, Forestry and Recreation

Date: February 1, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 10

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposals Doc4038115970

Description:
For the design, construction and contract administration of a new park at 229 Richmond Street West, on behalf of the Parks, Forestry and Recreation Division of the City of Toronto.

Recommended Supplier:
West 8 Urban Design & Landscape Architecture B.V.

Contract Award Value:
\$1,580,000 net of all applicable taxes and charges
\$1,785,400 including HST and all applicable charges
\$1,607,808 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2028.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,785,400 including all applicable taxes and charges. The total cost to the City is \$1,607,808 net of HST recoveries.

Funding for this project is included in the 2024-2033 Staff Prepared Capital Budget and Plan for Parks, Forestry and Recreation, as summarized in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date of Award to December 31, 2024	January 1, 2025 to December 31, 2025	January 1, 2026 to December 31, 2026	Total (net of HST recoveries)
CPR117-52-08	229 Richmond Street Park Development	\$610,560	\$610,560	\$386,688	\$1,607,808

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 20, 2023 **Solicitation Closed:** September 29, 2023
Number of Addenda Issued: Five (5)
Number of Bids: Five (5)

Table 2: Summary of Bids Received

Supplier Name
DTAH
O2 Planning + Design
PMA Landscape Architects Ltd.
Public City Architecture Inc.
West 8 Urban Design & Landscape Architecture B.V. *

* Pursuant to the Request for Proposal document the contract award value includes contingency.

Range of Scores:
69.9 - 46.64

DIVISION CONTACTS

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Alex Mut, Manager, Construction Management and Capital Projects, Parks, Forestry and Recreation, Telephone: 416-392-8177, Alex.Mut@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer