



BID AWARD PANEL CONTRACT AWARD

Award of Doc4099862857 to Kooy Brothers Equipment for the Provision of Warranty and Non-Warranty Services for Kubota Agriculture, Construction, Commercial and Other Equipment or Attachments for Fleet Services

Date: February 15, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4099862857

Description:
For the non-exclusive supply of all labour, materials, equipment, and parts necessary to provide Warranty and Non-Warranty Services for Kubota Agriculture, Construction, Commercial, and Other Equipment or Attachments, owned and operated by the City of Toronto's Divisions, for a period of two (2) year from date of award to December 31, 2025.

Recommended Supplier:
Kooy Brothers Equipment

Contract Award Value:
\$733,243 net of all applicable taxes and charges (including 10 percent for miscellaneous items)
\$828,565 including HST and all applicable charges
\$746,148 net of HST recoveries

Contract is expected to start on the date of award and end on December 31, 2025.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$733,243 net of all applicable taxes and charges, and \$828,565 including HST and all applicable charges. The total potential cost to the City is \$746,148 net of HST recoveries.

Funding in the amount of \$373,074 net of HST recoveries has been included in the 2024 Mayor's Proposed Operating Budget for Fleet Services. Funding in the amount of \$373,074 net of HST recoveries will be requested in the 2025 Operating Budget Submission for Fleet Services. Additional funding details are summarized in Table 1 to follow:

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries) to Fleet Services Division

Fleet Services Division Fleet Services Operational Budget: FL100 Cost Element: 2181 and 4404	Net of HST Recoveries
From the date of award to December 31, 2024	\$373,074
January 1, 2025 to December 31, 2025	\$373,074
Totals	\$746,148

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: October 24, 2023 **Solicitation Closed:** November 23, 2023

Number of Addenda Issued: None

Number of Bids: One (1)

Table 3: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.) *
Kooy Brothers Equipment	\$666,585

*The Bid Price does not include miscellaneous cost.

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-392-1302, Clarman.Yang@toronto.ca

Gui Andrade, Manager, Fleet Contracts, Fleet Services Division, 416-394-8607, Gui.Andrade@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer