



BID AWARD PANEL CONTRACT AWARD

Award of Doc4087325475 to Aqua Tech Solutions Inc. for Hard Surface Tree Planting Services for Toronto's Parks, Forestry and Recreation

Date: February 22, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4087325475

Description:
For the non-exclusive supply of labour, equipment, and materials necessary to supply and install Hard Surface Tree Planting Services throughout the City Toronto for the Parks, Forestry and Recreation Division, for the period from date of award until December 31, 2024 with the option in favour of the City to extend the agreement for up to four (4) additional separate one (1) year periods, all in accordance with the provisions and specifications contained in the Request for Quotation.

Should the option(s) be exercised, the General Manager of Parks, Forestry and Recreation will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Aqua Tech Solutions Inc.

Contract Award Value:
\$962,981 net of all applicable taxes and charges*
\$1,088,169 including HST and all applicable charges
\$979,930 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2024.

Option Year 1: January 1, 2025 to December 31, 2025
\$991,871 net of all applicable taxes and charges
\$1,120,814 including HST and all applicable charges

\$1,009,328 net of HST recoveries

Option Year 2: January 1, 2026 to December 31, 2026

\$1,021,627 net of all applicable taxes and charges

\$1,154,438 including HST and all applicable charges

\$1,039,607 net of HST recoveries

Option Year 3: January 1, 2027 to December 31, 2027

\$1,052,276 net of all applicable taxes and charges

\$1,189,071 including HST and all applicable charges

\$1,070,796 net of HST recoveries

Option Year 4: January 1, 2028 to December 31, 2028

\$1,083,844 net of all applicable taxes and charges

\$1,224,744 including HST and all applicable charges

\$1,102,920 net of HST recoveries

The total potential contract award for the initial contract term and all option years is \$5,112,598 net of all applicable taxes and charges, \$5,777,236 including HST and applicable charges. **The total potential cost to the City is \$5,202,580 net of HST recoveries.**

The above cost calculations for the option years reflect an estimated 3 percent Consumer Price Index adjustment applied to each option period after the initial term.

* Pursuant to the Request for Quotation document the contract award value includes 15 percent contingency.

FINANCIAL IMPACT

Funding is available in the 2024 Operating Budget for Parks, Forestry and Recreation in the Mayor's Proposed Budget. Should the optional year(s) be exercised, then additional funding, as required, will be requested in the 2025-2028 Operating Budget Submissions of Parks, Forestry & Recreation. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

| Parks, Forestry and Recreation Cost Centre: P00021 G/L: 4409 | Net of HST Recoveries |
|--|--------------------------|
| Initial Year Period From Date of Award to December 31, 2024 | \$979,930 |
| Option Year 1: January 1, 2025 to December 31, 2025 | \$1,009,328 |
| Option Year 2: January 1, 2026 to December 31, 2026 | \$1,039,607 |

| | |
|--|-----------------------|
| Parks, Forestry and Recreation Cost Centre: P00021 G/L: 4409 | Net of HST Recoveries |
| Option Year 3: January 1, 2027 to December 31, 2027 | \$1,070,796 |
| Option Year 4: January 1, 2028 to December 31, 2028 | \$1,102,920 |
| Total | \$5,202,580 |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: November 10, 2023 **Solicitation Closed:** December 7, 2023

Number of Addenda Issued: One (1)

Number of Bids: Five (5)

Table 2: Summary of Bids Received including bid price

| Supplier Name | Bid Price (excluding H.S.T.) |
|----------------------------------|------------------------------|
| The Gordon Company | \$242,625.00* |
| Aqua Tech Solutions Inc. | \$837,375.00** |
| Downtown Groundskeeping Services | \$1,380,625.00 |
| Forest Ridge Landscaping Inc. | \$1,543,575.00 |
| Lomco Limited | \$1,900,200.00 |

*Bidder was found non-compliant with mandatory requirements.

**Pursuant to the Request for Quotation document the contract award value includes contingency.

DIVISION CONTACTS

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Daniel Boven, Manager, Urban Forest Renewal, Parks, Forestry and Recreation, Tel: 416-397-4006, Email: Daniel.Boven@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer