



BID AWARD PANEL CONTRACT AWARD

Award of Doc4209118302 to Multiple Suppliers for the Heritage Architect Roster for Economic Development and Culture

Date: April 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Supplier Qualifications Doc4209118302

Description:

Heritage Architect Roster for a period term of one (1) year, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the Deputy City Manager will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Suppliers:

EVOQ Architecture Inc.
George Robb Architect
Spencer R. Higgins, Architect Incorporated
Stevens Burgess Architects Ltd.
Taylor Hazell Architects Ltd.
+VG Architects, Ventin Group

Contract Award Value:

EVOQ Architecture Inc.

\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

The contract is expected to start on the date of award and be completed by March 31, 2025.

Option Year 1: April 1, 2025, and end on March 31, 2026
\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

Option Year 2: April 1, 2026, and end on March 31, 2027
\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

George Robb Architect

\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

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The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

Spencer R. Higgins, Architects Incorporated

\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

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The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

Stevens Burgess Architects Ltd.

\$200,000 net of all applicable taxes and charges

\$226,000 including HST and all applicable charges

\$203,520 net of HST recoveries

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Option Year 1: April 1, 2025, and end on March 31, 2026

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\$226,000 including HST and all applicable charges

\$203,520 net of HST recoveries

Option Year 2: April 1, 2026, and end on March 31, 2027

\$200,000 net of all applicable taxes and charges

\$226,000 including HST and all applicable charges

\$203,520 net of HST recoveries

The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

Taylor Hazell Architects Ltd.

\$200,000 net of all applicable taxes and charges

\$226,000 including HST and all applicable charges

\$203,520 net of HST recoveries

The contract is expected to start on the date of award and be completed by March 31, 2025.

Option Year 1: April 1, 2025, and end on March 31, 2026

\$200,000 net of all applicable taxes and charges

\$226,000 including HST and all applicable charges

\$203,520 net of HST recoveries

Option Year 2: April 1, 2026, and end on March 31, 2027
\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

+VG Architects, Ventin Group

\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

The contract is expected to start on the date of award and be completed by March 31, 2025.

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\$200,000 net of all applicable taxes and charges
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Option Year 2: April 1, 2026, and end on March 31, 2027
\$200,000 net of all applicable taxes and charges
\$226,000 including HST and all applicable charges
\$203,520 net of HST recoveries

The total potential contract award including all option periods is \$600,000 net of all applicable taxes and charges, \$678,000 including all applicable taxes and charges. **The total potential cost to the City including option periods is \$610,560 net of HST recoveries.**

The total potential contract award including all optional periods for all contracts is \$3,600,000 net of all applicable taxes and charges, \$4,068,000 including all applicable taxes and charges. **The total potential cost to the City including option periods for all contracts is \$3,663,360 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award including all optional periods for all contracts is \$3,600,000 net of all applicable taxes and charges, \$4,068,000 including all applicable taxes and charges. **The total potential cost to the City including option periods for all contracts is \$3,663,360 net of HST recoveries.**

Funding for the initial contract period is available in the 2024-2032 Capital Budget and Plan for Economic Development and Culture. Should the City exercise the optional periods, additional funding will be included in future year Capital Budget Submissions for Economic Development and Culture.

Table 1: Financial Impact Summary of Recommended Contract

Period	WBS Element	Total (Net of HST Recoveries)
Date of Award to March 31, 2025	CAC140-01 Cedar Ridge Studio Improvements	\$30,500
	CAC133-04 Spadina Garage Restoration and AODA	\$250,000
	CAC133-09 Campbell House	\$25,500
	CAC141-01 Colborne Lodge Roofing	\$35,500
	CAC141-03 Casa Loma Garden Wall Restoration	\$215,120
	CAC141-04 Fort York blockhouses Restoration	\$30,500
	CAC137-02 Culture Assets Storage Workshop	\$40,500
	CAC143-01 John St. Roundhouse Machine Shop	\$35,500
	CAC144-01 Scarborough Museum Landscape	\$20,500
	CAC144-03 Gibson House Landscape	\$35,500
	CAC144-04 Windfield Estate Stables	\$20,500
	CAC144-05 John Mackenzie House Drainage	\$30,500
	CAC146-01 Franklin Carmichael AODA Landscape	\$20,500
	CAC145-01 Large Artifact Care Ned Hanlon	\$45,500

Period	WBS Element	Total (Net of HST Recoveries)
	CAC134-01 Theatre Passe Muraille AODA	\$45,000
	CAC135-01 John St. Roundhouse Turntable	\$55,000
	CAC136-01 Todmorden Mills Centre	\$40,000
	CAC136-09 Howard Monument Restoration	\$35,000
	CAC137-01 Collections Facility Mechanical	\$30,000
	CAC138-01 Alumnae Theatre AODA	\$75,000
	CAC140-01 Cedar Ridge Studio Improvements	\$35,000
	CAC142-01 Cedar Ridge Roofing	\$35,000
	CAC133-05 Cedar Ridge Creative Arts	\$35,000
Total - Initial Contract Year		\$1,221,120
Option Period 1	To be determined	\$1,221,120
Option Period 2	To be determined	\$1,221,120
Totals		\$3,663,360

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: November 23, 2023 **Solicitation Closed:** December 19, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Ten (10)

Table 2: Summary of Bids Received

Supplier Name
ATA Architects Inc.*

Supplier Name
Boldera Architects*
EVOQ Architecture Inc.
George Robb Architect
Giaimo*
Kearns Mancini Architects Inc.*
Spencer R. Higgins, Architect Incorporated
Stevens Burgess Architects Ltd.
Taylor Hazell Architects Ltd.
+VG Architects, Ventin Group

* Supplier did not meet the minimum technical threshold score of 80% or 60 points out of a potential 75 points

Range of Scores:

41.00-90.75

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Jo Ann Pynn, Manager, Capital Assets, Economic Development and Culture, 416-392-9865, JoAnn.Pynn@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer