



BID AWARD PANEL CONTRACT AWARD

Award of Doc4245027269 to Liftsafe Engineering & Service Group Inc. for Roof Anchor Inspection and Maintenance Services for Seniors Services and Long-Term Care

Date: April 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4245027269

Description:
For Roof Anchor Inspection and Maintenance Services to Seniors Services and Long-Term Care. The term of the Contract is to be for one (1) year with an option in favor of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Seniors Services and Long-Term Care will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Liftsafe Engineering & Service Group Inc.

Contract Award Value:
\$129,348 net of all applicable taxes and charges (including 15% for Miscellaneous Items)
\$146,164 including HST and all applicable charges.
\$131,625 net of HST recoveries

The contract is expected to start on April 15, 2024, and end on April 14, 2025.

Option Year 1: April 15, 2025, and end on April 14, 2026
\$133,229 net of all applicable taxes and charges (including 15% for Miscellaneous Items)
\$150,549 including HST and all applicable charges
\$135,574 net of HST recoveries

Option Year 2: April 15, 2026, and end on April 14, 2027
\$137,226 net of all applicable taxes and charges (including 15% for Miscellaneous Items)
\$155,065 including HST and all applicable charges
\$139,641 net of HST recoveries

Option Year 3: April 15, 2027, and end on April 14, 2028
\$141,343 net of all applicable taxes and charges (including 15% for Miscellaneous Items)
\$159,717 including HST and all applicable charges
\$143,830 net of HST recoveries

Option Year 4: April 15, 2028, and end on April 14, 2029
\$145,583 net of all applicable taxes and charges (including 15% for Miscellaneous Items)
\$164,509 including HST and all applicable charges
\$148,145 net of HST recoveries

The total potential contract award identified in this report including optional periods is \$686,728 net of all applicable taxes and charges. The total potential contract award identified in this report including optional periods is \$776,003 including all applicable taxes and charges. **The total potential cost to the City including optional periods is \$698,815 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including optional periods is \$686,728 net of all applicable taxes and charges. The total potential contract award identified in this report including optional periods is \$776,003 including all applicable taxes and charges. The total potential cost to the City including optional periods \$698,815 net of HST recoveries.

Funding for the 2024 contract period is available in the 2024 Approved Operating Budget for Seniors Services and Long-Term Care as detailed in Table 1. Additional funding for the remainder of the Initial Term will be included in the 2025 Operating Budget Submission for Seniors Services and Long-Term Care. Should the optional period be exercised, appropriate additional funding will be requested in the respective Operating Budget Submissions for Seniors Services and Long-Term Care for each year from 2025 to 2029. Funding details follow in Table 1 below:

Table 1: Financial Impact Summary of Recommended Contract

	Initial Term: April 15, 2024 to April 14, 2025		Option Year 1: April 15, 2025 to April 14, 2026	Option Year 2: April 15, 2026 to April 14, 2027	Option Year 3: April 15, 2027 to April 14, 2028	Option Year 4: April 15, 2028 to April 14, 2029	Net of HST Recoveries
Cost Centre/ Cost Element	April 15, 2024 to December 31, 2024	January 1, 2025 to April 14, 2025					
D3*061/ 4407 and D3Z083 / 4199	\$93,234	\$38,391	\$135,574	\$139,641	\$148,145	\$148,145	\$698,815

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: January 17, 2024

Solicitation Closed: February 15, 2024

Number of Addenda Issued: Zero (0)

Number of Bids: One (1)

Table 2: Summary of Bids Received:

Company Name	Bid Amount (Excluding HST)
Liftsafe Engineering & Service Group Inc.	\$112,477*

*Pursuant to the Request for Quotation document the contract award value includes 15% for Miscellaneous Items

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Daniela Sabatini, Director, Management Services, Seniors Services and Long-Term Care, 416-392-9061, Daniela.Sabatini@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer