



## BID AWARD PANEL CONTRACT AWARD

### **Award of Doc4419884982 to OnX Enterprise Solutions Ltd for the supply and delivery of Microfocus Software License Subscriptions**

Date: April 11, 2024  
To: Bid Award Panel  
From: Chief Procurement Officer  
Wards: All

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**  
Request for Quotation, Doc4419884982

**Description:**  
For the supply and delivery of Microfocus Software License Subscriptions for the City of Toronto's Technology Services Division

**Recommended Supplier:**  
OnX Enterprise Solutions Ltd

**Contract Award Value:**  
\$855,032 net of all applicable taxes and charges  
\$966,187 including HST and all applicable charges  
**\$870,081 net of HST recoveries**

**Contract is expected to start on date of award for a period of one (1) year from the date of Award.**

#### **FINANCIAL IMPACT**

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The total contract award identified in this report is \$855,032 net of all applicable taxes and changes, \$966,187 including all applicable taxes and charges. The total cost to the City is \$870,081 net of HST recoveries.

Funding is available in the 2024 Approved Operating Budget for Technology Services Division. Additional funding details are provided in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

| Year                      | Cost Element | Cost Centre | Total CAD (Net of HST Recoveries) |
|---------------------------|--------------|-------------|-----------------------------------|
| Mar 12 2024 - Dec 31 2024 | 4474         | IT1089      | \$526,953                         |
| Mar 12 2024 - Dec 31 2024 | 4474         | IT1277      | \$343,128                         |
| Total                     |              |             | \$870,081                         |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

## SOLICITATION SUMMARY

**Solicitation Issued:** February 7, 2024 **Solicitation Closed:** February 28, 2024

**Number of Addenda Issued:** One (1)

**Number of Bids:** Two (2)

Table 1: Summary of Bids Received including bid price.

| Supplier Name                | Bid Price (excluding H.S.T.) |
|------------------------------|------------------------------|
| ONX Enterprise Solutions Ltd | \$855,032.42                 |
| Teramach Technologies Inc.   | \$859,945.06                 |

## DIVISION CONTACTS

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## COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Geneviève Sharkey  
Chief Procurement Officer